



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
May 21, 2018
7:00 p.m.

Selectmen Present: Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 7 p.m.

PRIMARY:

***** APPROVE MINUTES**
- May 14, 2018

Mr. Baker made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Baker made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** CONSTRUCTION PERMIT**
- Map 10, Lot 21

Map 10, Lot 21 – Mr. Baker made a motion to approve the Permit for Map 10, Lot 21. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** DISCUSS ROAD COMPLAINT**
Re: East Lake Road

Mr. Baker reported that he and Mr. Kenison followed up on the complaint. Mr. Baker stated it would be difficult to determine the reason and discussed the fact that during the winter the snow comes off of Mr. Dwinell's roof and lands against the foundation and when the road is plowed the snow is pushed up against the foundation, as well, due to the fact that the house sits close to the road. The Selectmen discussed the amount of rain, ground water, and runoff at the side of the road which is right along Mr. Dwinell's property. Mr. Baker didn't think the town had any liability. Ms. Favreau had talked with an attorney from NHMA regarding another matter. Ms. Favreau was told that it was up to the landowner to provide an engineer's report. Mr. Baker stated it hasn't been proven that it is the Town's fault.

***** DISCUSS REQUEST FROM FITZWILLIAM HISTORICAL SOCIETY**

Ms. Carney reviewed the letter from Robert Corrette, requesting to borrow the portrait of General Reed for a visual aid next Wednesday for their presentation to the Emerson School students.

Mr. Baker made a motion to allow the painting to be removed. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** DISCUSS ENERGY COMMITTEE**

Ms. Favreau reported that Susan Silverman would like the Energy Committee to be a commission. The Selectmen reviewed the RSA allowing a commission. Mr. Baker asked that committee members come in to meet with the Selectmen.

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***** REVIEW LETTER FROM HEALTH OFFICER
Re: Violations**

Ms. Favreau discussed the e-mail from Carol Ann Rocheleau regarding the violations on two properties – Doyle Court and Angier Road. Ms. Rocheleau, along with Officer Clark, visited both properties. Ms. Carney stated her understanding was that the existing trailer on Doyle Court would be taken to scrap-it and a new trailer brought in. Mr. Baker asked once going from a health standpoint and clean-up, was there anything the Town could do. Ms. Favreau replied that the process starts all over again. Ms. Carney gave a history of the property. Ms. Carney shared what would happen if the property was condemned. The Selectmen signed the letter requested by Roxanne Monteverde. The Selectmen discussed the situation on Angier Road. Ms. Carney explained the process. Mr. Baker stated he was concerned about having children living at the residence. The Selectmen asked Ms. Favreau to contact NHMA to find out what their next steps would be.

Ms. Carney stated that a letter needed to be sent out to the Burnham's regard the septic. Ms. Carney also mentioned the vacant property.

7:30 MEET WITH ROSS TOURIGNY

Ross Tourigny met with the Selectmen to discuss the Land Use Assistant position. Mr. Tourigny asked if they could reach out to their previous candidates. Did it have to be reposted? Ms. Favreau stated that it had been less than a year and didn't see a problem reaching out to the candidates. Mr. Tourigny shared that there were a couple of candidates that he thought would be pretty good. Mr. Tourigny stated that Danica Melone came in after another job fell through and this was just a stepping stone. Mr. Baker stated the Selectmen didn't feel that it was a full-time position. Mr. Tourigny asked if there was any overlap with another position and if someone was leaving, could it be combined. Mr. Baker stated the only position open was a Deputy Town Clerk. Mr. Tourigny stated there wouldn't be any conflict. Mr. Tourigny asked if the Selectmen's Office and Land Use would be a conflict. The Selectmen and Ms. Favreau agreed there wouldn't be a conflict. Ms. Favreau explained that the positions in the Selectmen's Office and Land Use were once combined. Ms. Favreau shared that the Conservation Commission lost their secretary and thought they could be combined with Land Use. Ms. Favreau reported that when the Selectmen were doing the final hiring it was for 25-30 hours per week. Mr. Tourigny stated it was kept at 30. Ms. Favreau noted that for a number of months it was 35 hours per week. Mr. Baker noted it was hard to justify the number of cases versus the number of research hours. Mr. Tourigny shared that it was an easy thing to pile on someone and have Ms. Melone do the research. Mr. Tourigny mentioned it had been very helpful having Ms. Melone with some of the questions regarding solar. Mr. Tourigny shared his questions were the end game and asking Ms. Melone to do some of the leg work.

Discussion was held on enforcement, struggling with where the Town has a governing body that has jurisdiction and the state having jurisdiction over commercial, and why it would be wanted as it involves town resources. Mr. Tourigny stated there were a lot of ways to handle working within state mandates. Discussion continued on the case at Laurel Lake, enforcement, shorelands protection, conditions to add to an Occupancy Permit, timing of this project and the need for better communication with the Planning Board. Mr. Baker discussed the violation at the lake and mentioned that a letter had been sent to the landowner. Mr. Tourigny stated if the Town had adopted the state regulations, the Selectmen would send a letter. Mr. Baker noted that the state has fines. Mr. Tourigny mentioned there were motivators. Mr. Baker stated the need to figure out a better way to communicate with the Planning Board. Ms. Carney thought there has been more in the last few months.

Mr. Baker stated the Planning Board was putting the Selectmen in a position to hire a full-time code enforcement officer, a plumber, and an electrician. The Selectmen agreed they would like to have a joint meeting with the Planning Board to discuss these issues. Ms. Favreau stated it was more sharing with the Selectmen of what direction the Planning Board was headed and considering the impact to the Selectmen and getting their thoughts.

Ms. Favreau shared that letters written to previous candidates was done last August, so it hasn't been a year. Ms. Favreau didn't think there was an issue with not posting. Mr. Tourigny discussed a possible candidate to interview. The Selectmen and Ms. Favreau agreed that the Planning Board needed to reach out to all five previous candidates to find out their interest and to schedule interviews. Mr. Tourigny asked if this was an administrative task that he could agree to without getting the Planning Board involved. Ms. Favreau shared that the Selectmen were in charge of all hiring and firing and they could have done all interviews and recommended who would be hired. Mr. Baker asked Mr. Tourigny to run the plan by the Planning Board. Ms. Favreau shared her concern with the process dragging on for six months. Mr. Tourigny stated it couldn't happen this time. Mr. Tourigny has asked Ms. Melone to share with him the process and duties of the position. Mr. Tourigny and the Selectmen agreed to have Ms. Melone contact board members to address the process. Ms. Favreau would be in touch with Mr. Tourigny if any of the previous candidates were interested and if not, advertising needed to happen soon. Ms. Favreau asked how they wanted to handle scheduling their joint meeting.

Mr. Tourigny asked if the Selectmen had seen the letter written by the Planning Board to NextEra Energy Resources LLC. Mr. Trumbauer had talked with Ms. Melone as well as Suzanne Gray. Mr. Trumbauer thought the letter was very strongly worded and so did the hire ups at NextEra. Their thoughts were on why they would want to work with this town. Discussion

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was held on the ordinances and the need to revise. Mr. Tourigny shared that the Planning Board would be sending out another letter to Mr. Trumbauer. Mr. Kenison shared that Mr. Trumbauer had also talked with him about the letter. Mr. Trumbauer thought the Planning Board should be thinking about what NextEra could do for the Town.

The Selectmen thanked Mr. Tourigny for meeting with them.

***** NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION**

At 8:25 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 8:26 p.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

OTHER BUSINESS:

Mr. Baker discussed the RFP for the steeple project. Mr. Baker shared that Jay Southgate's basic issue was that he has his own proposal. They would provide a proposal of how they were going to do the work. Mr. Baker thought Dave Drasba did a very good job of allowing for flexibility in the RFP. Mr. Southgate has submitted his own design. The final thought is that drafting something to Mr. Southgate that we would agree to accept his bid but he needed to outline what areas he would align with our RFP and those that he would vary from, also listing what he has to have, i.e. bond and then it should be sent to everyone. Mr. Southgate's proposal is in and we could evaluate it and ask him to answer a handful of questions. Mr. Baker shared that we might not get any bids. Ms. Favreau asked if we should wait until the deadline and then evaluate. Mr. Baker shared the original thought was that everyone had their own design build and there was a downside to that. Mr. Baker suggested sending a note to Mr. Southgate asking for information. Mr. Baker would meet with Ms. Favreau and draft a letter to Mr. Southgate on what needed to be in his proposal. A draft of the letter would be sent to Mr. Drasba to review.

Ms. Carney asked about the front columns. Ms. Favreau shared that Bill Harper removed the column and added grout. Gene Cuomo brought the old column to cold storage.

Ms. Carney shared that Dick Thackston would be the speaker at the Memorial Day event. Ms. Favreau shared the Sheriff's Department asked if they could be in the parade. Mr. Kenison shared that Mike Grab would be the MC.

Mr. Baker made a motion to adjourn the meeting at 8:45 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen