



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
May 8, 2018
9:00 a.m.

Selectmen Present: Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 7 p.m.

PRIMARY:

***** APPROVE MINUTES**
- April 30, 2018

Mr. Baker made a motion to approve the minutes. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Baker made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** MEET WITH MIKE GRAB**
- Memorial Day

Mike Grab met with the Selectmen to discuss the need of finding an MC and guest speaker for the Memorial Day event. Mr. Grab shared that he was a committee of one. Ms. Carney asked if he had contacted Wayne Dunham, Jr. It was determined that there was a mix up with contacting Mr. Dunham, Jr. and Mr. Grab stated that he would contact him. Mr. Grab brought this up at the Legion meetings and he shared they would be lucky to have two Veterans carrying rifles. Mr. Baker mentioned that young guys were not interested. Mr. Grab agreed.

Ms. Favreau shared that the parade permit has been approved. Mr. Grab shared that everything was set and mentioned that the crowd keeps shrinking. Mr. Grab asked the school if they wanted to be involved but that hasn't happened yet. Mr. Grab asked the Selectmen if they come up with any plans for this year or next, to please let him know.

***** CONSTRUCTION PERMIT**
- Map 42, Lot 2-38

Map 42, Lot 2-38 – Mr. Baker made a motion to approve the Permit for Map 42, Lot 2-38. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION**

At 9:23 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.
At 9:26 a.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

BOARD MEETING MINUTES
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9:30 MEET WITH ROAD AGENT – GENE CUOMO
- NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION

At 9:28 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 9:56 a.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

10:00 MEET WITH POLICE CHIEF – LEONARD DISALVO
- NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION
- Special Detail Policy

At 10:01 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 10:16 a.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

Special Detail Policy – Discussion was held on whether or not there should be a limit on details. Detail was considered over-time and Chief DiSalvo asked if there was a Town policy on over-time. Ms. Favreau replied “no”. Chief DiSalvo stated that details were Monday through Friday during the day and he didn’t think they would run into a problem. Chief DiSalvo would approve all details and shared they have very few. Chief DiSalvo stated he preferred using the Town’s cruisers when needed. Ms. Carney would like Chief DiSalvo to keep track for the first month or so. Chief DiSalvo shared that he didn’t see it being a problem. Ms. Carney asked the Selectmen if they had any other questions.

Mr. Baker made a motion to approve the Special Detail Policy. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW LETTER/REPORT FROM SAM GREENE, NHCR – DRA**
- Uniform Standards of Professional Appraisal Practice 2017

Ms. Carney reviewed the letter/report from Sam Greene who noted in his letter that he had concluded that the appraisal under review complies with all requirements set forth in Standard 6 of the USPAP and applicable laws and regulations.

Ms. Favreau shared that she had talked with Mr. Greene and not all Towns do the same measuring and listing and just do a drive by. Ms. Favreau shared that the town has spent a lot of money on assessing, and has done due diligence. Ms. Favreau shared there was four more years left in the Town’s contract and she would like the Board to discuss at that time.

***** UPDATE ON POSSIBLE SHORELANDS VIOLATION**

Mr. Baker shared that he had walked by and could only see one tree and wasn’t sure if it was a dead tree that just came down. Mr. Baker wasn’t sure if it was a violation. Ms. Favreau explained the Shorelands Protection Act. Mr. Baker stated he didn’t go onto the property. After discussion, the Selectmen asked Ms. Favreau to draft a general letter to the property owners explaining the Shorelands Protection Act.

***** LETTER FROM BOARD OF TAX AND LAND APPEALS**
- Report of Settlement Meeting

Ms. Carney reviewed the BTLA letter, which requests the parties meet and attempt to settle this matter before a hearing is scheduled. Ms. Favreau shared this is normally what the BTLA requests be done. Ms. Favreau would schedule the appointment.

***** REVIEW TAX DEEDING LETTERS – To be reviewed and discussed at next week’s meeting.**

***** OPEN LAWN CARE BIDS**

Ms. Favreau shared that only one lawn care bid was received. Mr. Baker stated it was from JmConstruction and asked if it was consistent with last year. Ms. Favreau reviewed and stated cleanups had gone up a little.

Mr. Baker made a motion to accept the bid. Mr. Kenison seconded Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

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- *** **TOWN HALL STEEPLE**
- **Review Information from Dave Drasba**
- **Review Intent to Apply Form**

Mr. Baker shared that he had called Dave Drasba regarding the RFP. Mr. Baker noted that Mr. Drasba wanted to use the drone again and it was scheduled for Thursday. Mr. Baker would call Mr. Drasba to get a better understanding but he didn't want the architect to slow the Selectmen down. Mr. Baker didn't think having the drone again was required. Mr. Baker shared that Jay Southgate had contacted him to find out about the RFP.

Ms. Carney discussed the LCHIP grant workshop she attended. Ms. Carney shared that if you were requesting over \$50,000, a plan and identification of problems was needed. Ms. Carney also shared that the PowerPoint was available on-line. Ms. Carney noted that an application for both the Moose Plate grant and the LCHIP grant could be submitted for the same project. An application for the Moose Plate grant could be submitted to do the study. Ms. Carney had asked about replacing a beam that wouldn't be seen and she was told that it was fine to use steel. Ms. Carney reviewed additional questions that she had asked and the answers received. Ms. Carney also noted that everything done during the past two years could be included.

Ms. Carney asked Ms. Favreau if there was anything the Selectmen could do to help her. Ms. Favreau shared that with assistance from Mr. Drasba she was fine. Ms. Favreau stated that she had done a couple letters of support. Ms. Carney shared that the LCHIP grant didn't need letters of support. Ms. Favreau shared that the Moose Plate grant which was due June 15th did require letters of support.

- *** **REVIEW NEWSLETTER ARTICLES** – The Selectmen reviewed.

OTHER BUSINESS:

Open House - Chinook Solar Project - May 17, 2018 – Mr. Baker asked if the Selectmen could attend the private meeting on May 16th. Ms. Favreau shared that no notification has been received.

Eversource Transmission Line Maintenance – Monday – Friday – complete end of fall 2018 – The Selectmen reviewed.

Letter from State of NH – Bowker Dam Deficiency – Meadowood – The Selectmen reviewed and discussed.

Ms. Carney mentioned wavy signs at Mr. Mike's. Ms. Favreau would research and send a letter, if one hasn't been sent.

Ms. Carney asked about the columns and asked Ms. Favreau to contact Bill Harper to find out the schedule.

The Selectmen discussed their summer meeting schedule and acknowledged they had agreed to meet on the first Tuesday of the month at 9:00 a.m. The Selectmen also agreed to meet on Tuesday, May 29th at 5:00 p.m. and to cancel their meeting on Monday, May 28th.

Ms. Carney asked the Selectmen if the Fire Association could use the old Meadowood Fire Station to take the wheels off of the hand pumper to send to Pennsylvania to be repaired.

Mr. Baker made a motion to approve. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Abstained, Mr. Kenison - Yes. Approved – 2-0

The Selectmen reviewed the letter from Susan Silverman regarding the Energy Committee. After discussion, the Selectmen agreed that it should be one year appointments, at which time they would reevaluate and within 90 days additional members were to be added.

Ms. Carney made a motion to make one year appointments and reevaluate at that time. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

Mr. Kenison made a motion to adjourn the meeting at 10:55 a.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:
Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Daniel Baker

Charles Kenison
Board of Selectmen