



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**April 22, 2020**  
**7:00 P.M.**

**Selectmen Present:** Daniel Baker, Robyn Bates, Charles Kenison

**Guests:** Attorney Renelle L'Huillier, Robert Ford, Jean Ford, Dana Pinney, Kim Heald

Mr. Baker called the meeting to order at 7 p.m.

**PRIMARY:**

**PUBLIC COMMENT** – No comments

**\*\*\* APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the minutes. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and will sign

**\*\*\* REVIEW CONSTRUCTION PERMIT APPLICATION**

- **Map 12, Lot 41-2**
- **Map 25, Lot 13**

**Map 12, Lot 41-2** – Mr. Kenison made a motion to approve the Permit for Map 12, Lot 41-2. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit was needed.

**Map 25, Lot 13** – Mr. Kenison made a motion to approve the Permit for Map 25, Lot 13 with the condition that only interior work be done and no expansion of foot print. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit was needed.

**7:15 CONFERENCE WITH ATTORNEY RENELLE L'HUILLIER – BOND ATTORNEY**

The Selectmen met (via conference call) with Attorney L'Huillier to discuss her experience as a bond attorney. Attorney L'Huillier shared her practice area and shared the towns that she is currently working with on Broadband. Attorney L'Huillier explained the bonding process. Attorney L'Huillier would look at our draft warrant article and would provide a sample. A timeline would be developed for all of the required meetings. There would be two separate tracks. Mr. Baker discussed what the Selectmen's expectation was with regard to hiring an attorney to begin the bond process. Attorney L'Huillier shared that it was a good time to bring on a bond attorney to begin working on the required documents that need to be sent out. Mr. Baker shared that the RFI has already been done. Mr. Baker asked if she would look at this document to make sure we have followed all of the requirements. Attorney L'Huillier's responsibility would be to make sure the Town has followed all of the requirements for the Broadband bond statute. She wouldn't need to see the RFI before it has been sent out. Mr. Baker shared what work has been done to-date by the Volunteer Broadband Task Force. Mr. Baker asked about the bonding process and rates of the bond bank. Attorney L'Huillier suggested that the Selectmen contact the Bond Bank to get a sense of what they project their rates to be. Typically rates are set in July. Attorney L'Huillier also suggested reaching out to other towns that have gone through the process. Mr. Baker shared that the Town's Task Force members have been in contact with other towns. Mr. Baker asked if Attorney L'Huillier could submit a cost for her services. Attorney L'Huillier stated that she would and also shared that she wouldn't get paid for her services until it has been approved at Town meeting. Attorney L'Huillier asked if the Selectmen had come up with what they thought the project cost would be. Dana Pinney shared that he has worked with other towns and has gathered documents of what their processes have been. Mr. Pinney shared that

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they haven't determined what the project cost would be. Mr. Pinney shared that Tammy St. Gelais would be meeting with the Selectmen next week.

Mr. Baker asked for other questions. Ms. Bates asked how many projects Attorney L'Huillier would be able to take on. Attorney L'Huillier shared that it wasn't a problem and explained that sometimes she has 25 bond clients. She shared that a lot of them are on the same track and working on the same end, so it wasn't an issue.

Kim Heald shared that the Task Force was hoping to finalize the RFP and asked if they have to be publicly noticed. Attorney L'Huillier shared there wasn't a requirement under the Broadband statute. Attorney L'Huillier suggesting asking the Town's attorney. Mr. Baker asked if Ms. Heald was asking about a notice for bid. Mr. Baker stated we would look into. Mr. Baker shared that the Selectmen would like an estimate of cost and asked if Attorney L'Huillier could send the information to Ms. Favreau. Attorney L'Huillier asked the Selectmen to let her know their decision right away so taht she could begin working on a timeline.

The Selectmen thanked Attorney L'Huillier for meeting with them.

### \*\*\* DISCUSS STATUS OF TOWN BEACH

Ms. Favreau shared that she had heard from campground directors asking what we were going to do about opening or closing the Town Beach.

### \*\*\* TOWN FOUNTAIN – ASK FIRE DEPARTMENT TO FILL?

Ms. Favreau shared that Carole Beckwith asked if the Fire Department could fill the fountain. Mr. Kenison stated he would take care of it.

### \*\*\* DISCUSS LETTER FROM MARY HUNTOON

- Christmas Tree
- Light on flag pole

Mr. Baker shared that a letter was received from Mary Huntoon asking about making a donation of a Christmas tree at the depot common. Mr. Baker thought that we had discussed having a tree. Ms. Favreau thought that Plante Memorial Park was going to do that. Mr. Kenison suggested having a discussion with the Commissioners of Plante Memorial Park. Mr. Baker shared that Ms. Huntoon also wanted to donate a solar light for the flag pole. Mr. Kenison would contact John Greer or Mike Grab to discuss. Ms. Favreau would write a letter thanking her and mention that the Selectmen are looking into.

### \*\*\* DISCUSS THE POSSIBILITY OF COMBINING MEMORIAL AND VETERANS DAY ACTIVITIES

Mr. Baker shared that he was approached by Mike Grab regarding the possibility of combining Memorial and Veterans Day activities in light of Covid-19 restrictions. Mr. Grab had shared with Mr. Baker that the school band would not be playing and having the elderly attend would be cause for concern. Mr. Baker stated it didn't need to be decided tonight but would need to be soon.

Mr. Kenison thought it was a great idea and he would like to know right away because he has to get a speaker. Mr. Baker asked about combining with Veterans Day. Mr. Kenison thought it would be a good idea. Ms. Favreau shared that Janet Wilkinson wanted to know what we would be doing so she could put the information in the newsletter. Ms. Bates asked if we could wait until the May 4th date to follow the State guidelines. She shared that Governor Sununu might open up southern NH. Ms. Bates stated if he does loosen up the restrictions it would be a good thing to get together and she suggested that TBD be put in the newsletter. Also, need to note that high risk people need to careful. Mr. Baker thought that for the newsletter to share that the Selectmen were considering 2 options for Memorial Day. Option 1 - if restrictions were lifted, have on a smaller scale, as an observance. Option 2 - would be more robust and combine with Veteran's Day. Mr. Baker suggested waiting for guidance from the State before making a decision. The Selectmen agreed. Mr. Baker suggested including the Town beach in that discussion. Ms. Bates stated that at some point we would need to post the beach.

### 7:50 NON-PUBLIC SESSION - RSA 91-A:3 II(e) - Legal

At 7:50 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Bates seconded and the motion passed 3- 0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 8:33 p.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

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**INFORMATION**

Ms. Bates asked about the status with DiLuzio. Mr. Kenison shared that he was trying to set up a meeting with Robert DiLuzio and Fire Chief Adam Dubriske.

Ms. Bates also asked about whether we have moved forward with Town repairs. Mr. Baker stated that an RFP hasn't gone out because the Selectmen would need to do a tour of all of the buildings with the contractors.

Ms. Bates asked if the Selectmen needed a working session added to next week's agenda.

Mr. Baker would also like to add to next week's agenda the performance evaluation for Gene Cuomo.

Mr. Kenison asked when the new Road Agent would be doing his couple of days. Mr. Baker stated that he has spent one day with Mr. Cuomo. Mr. Baker noted that May 4th would be his start date.

**ON-GOING BUSINESS:**

\*\*\* **STEEPLE PROJECT – Discuss having the Town insure John Holman's tower truck while in use by Southgate Steeplejacks.** Mr. Baker shared that John Holman was willing to rent his tower truck to the Town instead of setting up staging. Mr. Baker suggested having the Town insure the vehicle for this work. Ms. Favreau would contact the Town's insurance company to determine a cost. The Selectmen agreed to go with the cheapest option.

\*\*\* **AMBULANCE SERVICE**

\*\*\* **SOLAR**

\*\*\* **TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT**

- **Unregistered vehicles**
- **Debris and junk in yards**

**Meeting Schedule: *To be determined on a weekly basis***

Mr. Baker made a motion to adjourn the meeting at 8:43 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Daniel Baker, Chairman

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Robyn Bates

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Charles Kenison  
Board of Selectmen