



**BOARD OF SELECTMEN**  
P.O. BOX 725  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744  
Email: fitzwilliamnh@fitzwilliam-nh.gov

**BOARD MEETING MINUTES**  
**APRIL 13, 2022**  
**6:00 P.M.**

**Selectmen Present:** Brian Doerpholz, John E.F. Craig, Martin Nolan

**Guests:** in person - Dana Pinney via Zoom – Robert Ford, Jean Ford

Mr. Doerpholz called the meeting to order at 6 p.m.

**PRIMARY:**

**\*\*\* APPROVE MANIFESTS**

Mr. Nolan made a motion to approve the manifests. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

**\*\*\* APPROVE MINUTES**

**- April 7, 2022 – Public and Non-Public**

Mr. Craig made a motion to approve the minutes of April 7, 2022 - non-public. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

Mr. Craig made a motion to approve the minutes of April 7, 2022 - public. Mr. Nolan seconded. Mr. Doerpholz – Abstained, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 2-0

**\*\*\* REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed**

**\*\*\* REVIEW CONSTRUCTION PERMIT APPLICATION**

**- Map 25, Lot 5**

**Map 25, Lot 5** – Mr. Craig made a motion to approve the Construction Permit for Map 25, Lot 5 to comply with conditions of regulation 27-9:B. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0  
The Selectmen agreed that a Certificate of Occupancy was needed.

**\*\*\* UPDATE ON BOARD MEETINGS**

**ZBA** – Mr. Doerpholz shared that there were three cases before the ZBA.

- Continuation - Sebastian and Rebecca Barthelmess – they were a no show.
- Marjorie Feldman – Special Exception was needed because the accessory dwelling square footage exceeded 800 square feet and she also needed a variance to obtain permission for the auxiliary dwelling. Both were approved.
- Robert and Christine Onges – appeal for a Variance to put an extension onto their house on Stone Pond. The case has been reheard twice. The Onges' brought their attorney and he read from his letter that was sent to the ZBA. The attorney mentioned three different ways to approve the variance. Mr. Doerpholz shared that the Town's attorney met with ZBA members in a non-meeting. No decision was reached and Mr. Doerpholz shared that a separate meeting was scheduled for April 28<sup>th</sup>, so the Onges wouldn't have to wait until next month. The Onges were okay with going with only four members present. The Onges, their attorney and hopefully, all members of the ZBA would be present on April 28<sup>th</sup>.

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### 6:30 MEET WITH CHIEF DISALVO

Chief Leonard DiSalvo shared that they would be going forward with the Fitzwilliam Police Association's 7<sup>th</sup> Annual Car show on August 28, 2022. Chief DiSalvo mentioned that the Fire Department would do the food this year. Chief DiSalvo shared that they needed volunteers. Both Mr. Doerpholz and Mr. Craig were willing to volunteer.

Chief DiSalvo met with the Selectmen to discuss the purchase of three rifles and three sets of sights. Chief DiSalvo described the features of the rifle. He (DiSalvo) mentioned that he has two left handed officers and seven right handed. Chief DiSalvo shared that rifle and optic upgrades were done in 2019. Chief DiSalvo noted the problem with mounting the hand guard. Chief DiSalvo shared that Monadnock Firearms was willing to purchase our three rifles and sights. Chief DiSalvo showed the Selectmen a rifle and explained what he was trying to do. He (DiSalvo) thought that it would be an easy transition from right to left handed.

Discussion was held on what account or budget line item the rifles and sights would be purchased from, vehicle repairs could be taken out of the expendable trust, instead of the operating budget and the trust having been modified once already but if Chief DiSalvo wanted to make a change, he needed to let the Selectmen know in order for a warrant article to be written. It was noted that the balance in the Special Detail Account was \$53,491.61, before \$7,072.91 was taken out, leaving a balance of \$46,718.70.

Chief DiSalvo shared the quotes that he received and noted that the availability of the ARs (semi-automatic rifles) is limited.

Mr. Craig made a motion to approve the purchase of the rifles to be taken out of the operating budget and to understand that as vehicles need repairs, the cost should be taken out of the Special Detail Revolving Fund. The expenditure is not to exceed \$2,200. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

### 7:00 MEET WITH FIRE CHIEF ADAM DUBRISKE

Fire Chief Adam Dubriske and Deputy Fire Chief Charley Kenison met with the Selectmen to review the agreement between Fitzwilliam and Troy for per diem ambulance service.

Mr. Doerpholz mentioned that regarding employees, it should be noted as per diem, and he thought the 90 days termination was too long. Fire Chief Dubriske thought that it was too short and felt that either town needed to give a year's notice. He (Dubriske) noted that recovering from this would be a lot for a Chief. There would be shared equipment and it would require forethought to go back to the way it was. Mr. Doerpholz mentioned that we are running this out of our department and where would Troy be with this. Fire Chief Dubriske shared Troy is dependent on us. Mr. Doerpholz mentioned that maybe we needed to charge rent, as we are going to pump money into the Fire Department building to make it ready to house emergency personnel. Fire Chief Dubriske shared that Troy doesn't have a facility. Deputy Fire Chief Kenison shared that we have shared the cost of supplies. Fire Chief Dubriske shared we would need to purchase a couple of beds and the stove has been donated but the oven doesn't work. Mr. Doerpholz suggested calling Monadnock Appliance in Rindge. Mr. Craig asked if the Selectmen should come up with suggestions and pass it on to Fire Chief Dubriske. Fire Chief Dubriske shared that this is one of those situations that it benefits both towns equally and the whole thing has been 50/50. He (Dubriske) shared that we would need to come up with something that is fair. Mr. Doerpholz suggested taking the utility bill and breaking it out. Fire Chief Dubriske shared that Troy would be responsible for some of the day time expenses. Mr. Nolan suggested to wait and see what the committee comes up with. Fire Chief Dubriske shared that there isn't a committee, it is up to the two Boards of Selectmen. Fire Chief Dubriske also shared that we are adding twelve hours but not the busiest hours. Deputy Fire Chief Kenison thought there was an equitable way to come up with it and he thought it wouldn't be a huge deal for what we are going to get. He (Kenison) suggested to start with asking Troy.

Fire Chief Dubriske shared that they want to split medical because it benefits both towns as they can purchase things more cost effectively. Mr. Doerpholz asked who would do the ordering and paying. Fire Chief Dubriske shared that they want to do whatever is easier for Ms. Favreau. Mr. Nolan asked if it was easier for each town to put funds into an account. Fire Chief Dubriske shared that he was relying on the Selectmen to help with that aspect. Mr. Doerpholz shared that the burden would be on Ms. Favreau to collect from Troy. Fire Chief Dubriske asked if it was possible to set up an account. Ms. Favreau shared that we have the ambulance account out of which bills can be paid. Fire Chief Dubriske shared that there are still things that are in flux and once we start doing it, it might be easier to figure out how bills can be paid. He (Dubriske) shared that everything is 50/50 and we should save money on purchasing medical supplies. As the ambulances are rotated, they won't worry about whose ambulance stock is whose. Mr. Nolan asked about the weekend coverage. Fire Chief Dubriske shared that he and Troy's Fire Chief Mark Huntoon would need to work that out. Ms. Favreau noted that in the agreement there is a 10 written above the number of shifts and asked about adding in that an inventory would be done on what each town is starting with. Fire Chief Dubriske shared that both towns already do a lot of things together.

Fire Chiefs Dubriske, Huntoon and the Richmond Fire Chief felt that in a couple of years, we would see the fire side want to collaborate. Mr. Craig asked if we are sued, who would be responsible. Fire Chief Dubriske shared that the provider is the one that would be sued, not the town and explained how it worked in the medical field. Deputy Fire Chief Kenison shared that

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speaking of the top tier he has as much confidence with Troy as he does with Fitzwilliam. Mr. Craig thought that maybe we needed to bring the towns people together to share this collaboration.

Fire Chief Dubriske shared that Troy's Select Board has already approve the agreement. Fire Chief Dubriske shared his concerns about holding a public hearing. He mentioned that fifteen people show up and you have fifteen different ways on how to accomplish this collaboration. Fire Chief Dubriske stated that we are spending a lot of money in the Fire Department to cover Troy right now and the longer that we take on this, the more money Fitzwilliam is spending. He (Dubriske) acknowledges that Troy covered Fitzwilliam. Fire Chief Dubriske mentioned that calls are running at almost 180 right now. Mr. Doerpholz felt that people need to hear this and they might inform us about something that we didn't think about. People would be more informed. Mr. Nolan shared that time is of the essence. Fire Chief Dubriske shared that the County is already looking for personnel. Fire Chief Dubriske's concern is that there may be a time that there isn't an ambulance available and we are on track to handle 700 calls this year. Mr. Nolan shared that some of the towns that use DiLuzio won't be able to pay the cost the County would charge. It was mentioned that the County would contribute money here if the town was willing to provide their own ambulance coverage. The County isn't part of the mutual aid system and they might not come if they are not going to be paid. Ms. Favreau asked about the paramedic intercept. Fire Chief Dubriske shared that it sounded that it might be coming out of Cheshire. He (Dubriske) shared that we have picked up some calls in Richmond because DiLuzio didn't have an ambulance available.

Dana Pinney mentioned that the County is going to purchase seven new ambulances and they need personnel. Mr. Pinney shared that he as a taxpayer would be paying for that service. Fire Chief Dubriske shared that the County Commissioners stated that the County could do this but it couldn't be taxpayer funded. The users pay the cost. Fire Chief Dubriske thought that once the Covid funds run out, which is what the County is using to fund their ambulance service, they wouldn't be able to provide this service.

Mr. Doerpholz asked that for next week for the Selectmen to list some talking points and for Ms. Favreau to pull the utility bills to get an estimate of costs. A couple questions to be answered is how we are going to administer, the reimbursement, and taking an inventory of existing equipment. Ms. Favreau would type up the changes to the agreement that they have discussed. Mr. Nolan asked about setting up an informational meeting. Mr. Doerpholz didn't think that needed to happen right now. After discussion, it was agreed to include this topic on the Selectmen's agenda for next week. Fire Chief Dubriske shared that we have an opportunity to recoup our expenses and we didn't give Troy that opportunity. Discussion was held on burn out.

Mr. Pinney asked if this program is in place to get five days a week and they hoped to get the other two days by volunteers. Mr. Pinney also asked if this allows for expansion if the volunteers aren't there to provide coverage. Fire Chief Dubriske shared that is the way it is headed.

Fire Chief Dubriske asked Ms. Favreau to let Troy's Town Administrator, Mary Guild know that we are working on this.

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### DISCUSS TOWN HALL ROOF

Mr. Nolan shared that he had read Mr. Craig's e-mail regarding the leak on the steeple. Mr. Craig shared that all contractors interested in the project have meet with Mr. Craig, with the exception of Beacon, which Mr. Nolan had just mentioned. Mr. Craig shared that everyone received information on the structure of the building, and he noted that in 1986 the slate roof was reinstalled. Mr. Craig mentioned that the purple slate was put on the south side half way up and is a bit thicker than the black gray slate. Mr. Craig shared that the contractors had mentioned that we would need an ongoing maintenance program. The roof would be looked at for cracked and broken slate, and if leakage issues, that would be looked into as well. Copper flashing and the snow brakes were also put on in 1986. One contractor used a drone and other took pictures and blew them up in their shop. Mr. Craig explained how the snow brakes are attached. Mr. Craig noted that there are 7 contractors that are considering putting in bids - anywhere from replacement or repair. If maintained the roof should last at least 100 years. Mr. Craig shared that it didn't look like we had any leaking problems but last week, a leak over the stage was noticed.

Ms. Favreau shared that there was something outstanding on the steeple work and that she had reached out to Jay Southgate and he confirmed that it was on his list to come down. Mr. Doerpholz shared that this needed to be done before we proceed with the roof work. Mr. Craig shared that the contractor he met with today was willing to look at the leak. His bid would include the steeple work. Ms. Favreau asked if this might need to be done in conjunction with the roof work. Mr. Craig shared that they marked the area with chalk. Mr. Nolan shared that the damage in the Land Use office ceiling may need repair and should be addressed soon. Mr. Craig was willing to get 3 or 4 contractors who work with plaster to look at the ceiling. This would be addressed at a later time. Mr. Doerpholz shared the first step would be to contact the Steeplejack. Ms. Favreau would contact Jay Southgate.

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### \*\*\* REVIEW RECYCLING FEES

Ms. Favreau had put together an extensive list of what other towns do for recycling fees. Mr. Doerpholz shared that it looks like we are on target and we do charge a little more for a few items. Mr. Doerpholz asked if we are getting an overabundance of specific items and if they are overwhelming the Transfer Station guys, we might want to consider going up in our cost. Mr. Nolan shared that shingles are costing us money and suggested that we should increase the fee or not take them at all. Mr. Doerpholz agreed with Mr. Nolan and he (Doerpholz) suggested that DPW Director Glenn Smith meet with the Transfer Station guys and get their input.

The Selectmen agreed that Mr. Smith should meet with the Transfer Stations guys and follow-up with the Selectmen in a few weeks. Mr. Craig shared that sometimes people aren't organized and it is frustrating for the people waiting in line and also for the Transfer Stations guys. Mr. Craig thought there were some other issues that Mr. Smith should discuss with the guys. Mr. Nolan shared that we have an obligation to do recycling and if it isn't so restrictive it makes it easier for people to recycle. Mr. Nolan mentioned the need to enforce recycling and suggested that the Selectmen go there and educate people on how to recycle.

### \*\*\* NON-PUBLIC SESSION - RSA 91-A:3 II(e) – Legal

At 8:01 p.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan – Recused himself.

At 8:29 p.m. Mr. Doerpholz made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Craig seconded and the motion passed 2-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes.

### INFORMATION

- **SOLAR PROJECT – E-MAIL FROM SUZANNE GRAY** – Mr. Doerpholz mentioned that he and Ms. Favreau had been contacted by the Sentinel, and they mentioned that as far as we know it is still active. Mr. Craig would share with the Conservation Commission the documents that Ms. Favreau sent out. Mr. Nolan shared that Land Use (Planning Board) is the one more involved than the Selectmen were. Ms. Favreau shared that the Selectmen did a lot of work on this and that Land Use was invited by the Selectmen to join in the discussion. Mr. Doerpholz shared that it is a current application and they have not acted on it.

Dana Pinney shared that he called the SEC, as a private citizen, and the response he got was that because the SEC didn't write any time frame into the approval, it runs in perpetuity but there are conditions in which it can be revoked.

### ON-GOING BUSINESS:

#### \*\*\* TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT

- Unregistered vehicles
- Debris and junk in yards

Mr. Doerpholz made a motion to adjourn the meeting at 8:29 p.m. Mr. Craig seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Brian Doerpholz, Chairman

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John E.F. Craig

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Martin Nolan  
Board of Selectmen