



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**April 2, 2018**  
**7:00 p.m.**

**Selectmen Present:** Nancy Carney, Daniel Baker, Charles Kenison

Ms. Carney called the meeting to order at 7 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
- **March 26, 2018**

Mr. Kenison made a motion to approve the minutes. Ms. Carney seconded. Mr. Baker – Abstained, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 2-0

**\*\*\* APPROVE MANIFESTS**

Mr. Baker made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

**\*\*\* CONSTRUCTION PERMIT**  
**Map 4, Lot 43-1 - Extension**

Ms. Carney measured the well setback and because it was just over 50 feet (100 foot setback required), the property owner would have to fill out a Release from Liability Water Supply/Wells form.

**Map 4, Lot 43-1 – Extension Request** – Mr. Baker made a motion to approve the extension request for Map 4, Lot 43-1. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

**7:15 MEET WITH ROBERT YOUNG** – To be rescheduled at a later date  
- **School Funding**

**7:45 NON-PUBLIC SESSION - RSA 91-A:3 II(a) – Evaluation**

At 7:50 p.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 8:04 p.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

**8:00 MEET WITH CHIEF DISALVO**

Police Chief Leonard DiSalvo met with the Selectmen to give them an update.

**NON-PUBLIC SESSION - RSA 91-A:3 II(c)** - At 8:07 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

At 8:18 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes.

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7:00 p.m.

Chief DiSalvo reported that Sergeant Kevin Stone notified Ms. Favreau about the IRS scam. Ms. Favreau posted the information on the Town's website. The Selectmen asked for the information to be included in the May newsletter. Chief DiSalvo shared that he has registered with the DEA to participate in the National Prescription Drug Take Back Day, which is scheduled for April 28<sup>th</sup> from 10 a.m. to 2 p.m. Chief DiSalvo would forward information for Ms. Favreau to post. Ms. Carney would also post on the Fitzwilliam Community page.

Chief DiSalvo shared there have been 350 calls for service. Chief DiSalvo asked about special details as he had spoken with Chief Dave Ellis, Troy Police Department who had asked if the Police Department could do a detail for him as he was short staffed. Chief DiSalvo mentioned that a few months ago he had a discussion with the Selectmen about special details and had shared a memo written by former Selectmen banning the Police Department from participating in special details.

The Selectmen stated that they would revisit. Ms. Carney shared that they didn't revisit and she would like the Selectmen to revisit and to have a policy draft. Chief DiSalvo stated an off-duty officer would be eligible for a special detail. Ms. Favreau shared that there is a special detail revolving fund and at year-end she transfers payroll from the revolving fund to the general fund. Mr. Baker asked if it included cruiser purchases. Ms. Favreau stated a Warrant Article would need to be written and brought to Town Meeting to add cruiser purchases. Chief DiSalvo shared that if a detail was done in another town it would be handled as if in town. Ms. Favreau shared that the previous Selectmen wouldn't allow special details in other towns because of the cruiser. The Selectmen agreed with Ms. Favreau to add the cruiser to the revolving account. Mr. Baker mentioned allowing special details only one town away. Ms. Carney would like to have a policy for in-town and abutting towns. Chief DiSalvo stated one issue might be Keene but it doesn't always involve a cruiser detail. Chief DiSalvo stated that he approves the details. Chief DiSalvo would draft a policy and forward to Ms. Favreau.

The Selectmen thanked Chief DiSalvo for meeting with them.

### \*\*\* VETERANS TAX EXEMPTION APPLICATION

Ms. Carney reviewed the Application for Property Tax Credit/Exemptions of Lawrence St. Laurent (Map 9, Lot 9). Mr. St. Laurent requested a veteran's tax exemption.

Mr. Baker made a motion to approve the veteran's tax exemption of Lawrence St. Laurent. Ms. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

Ms. Carney reviewed the Application for Property Tax Credit/Exemptions of Patrick Boudette (Map 7, Lot 16). Mr. Boudette requested a veteran's tax exemption.

Mr. Baker made a motion to approve the Veterans Tax Exemption of Patrick Boudette. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

### \*\*\* SELECTMEN'S MEETING SCHEDULE

Ms. Carney shared that at last week's meeting, she discussed the Selectmen's Office closing every other Friday beginning June 1<sup>st</sup>.

The Selectmen discussed having a meeting during the day once a month beginning on Tuesday, May 8<sup>th</sup> at 9 a.m.

### \*\*\* ECONOMIC COMMITTEE APPOINTMENT

Ms. Carney shared that Danielle Jacques was interested in serving on the Economic Committee for a 3 year term.

Mr. Baker made a motion to appoint Danielle Jacques to the Economic Committee. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Carney - Yes, Mr. Kenison - Yes. Approved – 3-0

### \*\*\* DISCUSS EVALUATIONS – DEPARTMENT HEADS

Mr. Baker would like to take the evaluation form and fill it out for each department head. Ms. Carney asked that they be completed for discussion at next week's meeting. Mr. Kenison shared that he didn't feel that he should comment. Mr. Baker shared that he gave some input/comments last year. Ms. Carney shared that Mr. Kenison's comments were important.

### OTHER BUSINESS:

The Selectmen discussed handing out the Boston Cane and questioned if it was to be given to the oldest person living in town or the oldest resident. Ms. Favreau asked the Selectmen how they wanted to present it. Mr. Kenison would look into.

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7:00 p.m.

The Selectmen discussed the LCHIP grant that Ms. Favreau and Dave Drasba had gone over last week. Mr. Drasba suggested that our application not be submitted until Ms. Carney attends the workshop. Mr. Baker asked if any architectural drawings were needed with the grant. Ms. Favreau replied "no". Discussion was held on the Selectmen's concern that they not be limited on the work that needed to be done. Mr. Baker asked Ms. Favreau to schedule Mr. Drasba to meet with them.

Ms. Carney shared that there would be a Public Hearing next week regarding the adoption of the Hazard Mitigation Plan.

Ms. Carney shared that Ray Baldwin was coming in next week to discuss names being left off of the monument in the depot. Ms. Carney also shared that Ed Mattson was asked about the monument but he didn't know when it was put in. Mr. Mattson shared that a lot of names were missing because they needed to be a resident of the town. Ms. Carney shared the town didn't purchase the monument but allowed it to be placed in the depot. Ms. Favreau shared that she couldn't give Mr. Baldwin accurate information because she didn't know the history of the monument. The Selectmen discussed whose responsibility it was to add the names to the monument. Ms. Carney asked the Selectmen to think about how we could help Mr. Baldwin. Ms. Favreau asked who was in charge of the VFW. Ms. Favreau would call Charley Grier. Mr. Kenison would also look into.

Matt Buonomano shared that he thought the Planning Board meetings would be a benefit to the town if they were recorded because he felt the minutes that were being taken were not capturing everything that was being said. He knows that a lot of towns record their meetings. Ms. Favreau stated she didn't feel that the Selectmen could direct the Planning Board. It was up to the Planning Board to decide whether or not to record their meetings. Mr. Buonomano shared the Planning Board doesn't record their meetings. Ms. Carney shared some no longer record because the recording and the typed minutes, as well as the handwritten notes are on the record and are subject to 91-A. Ms. Favreau shared that Mr. Buonomano could record the meetings for his personal use and to state that the meeting was being recorded. Mr. Baker shared that when he was on the ZBA because of the technical nature, it was beneficial to record. Ms. Carney shared in Rindge they record the meeting and someone transcribes the recording but doesn't attend the meeting. Ms. Carney shared that in the past a member of the Select Board did record the meetings but when someone came in they weren't told the meeting was being recorded and that caused problems. Mr. Buonomano asked if there was a problem with multiple copies of minutes. Discussion was held on 91-A.

Brian Damon came in to talk with the Selectmen about a possible reconsideration of the access problem. The Selectmen had decided that it was a civil matter. Mr. Damon asked if the Selectmen were empowered to solve an issue like this, why it had to go to the Court for a decision. Mr. Damon mentioned that he had talked with someone who shared that in the past the Selectmen had looked at a situation at hand and made a decision. Ms. Carney shared the Selectmen could look at the issue, since it was a new board. It had been suggested that he find an alternate access. Mr. Damon stated the access he had, they made use of it for 95 years. It was the most convenient way to access the property. The other options were further away. Ms. Carney asked if Mr. Damon had any additional information and shared the Selectmen would revisit. Discussion was held on having to access through wetlands, logging to be done and taking to court. Mr. Damon mentioned the Timber Association recommended an attorney that would cost them \$20-30,000.

Ms. Carney shared the Selectmen would review the information and if there were any questions they would call him back in. Mr. Damon asked if the Selectmen would do a site visit. Ms. Carney asked Mr. Damon to give the Selectmen time to review the information. Mr. Damon stated he wanted to get the ball rolling, so that in May he has an opportunity to access his land that is cost effective for him. Mr. Damon shared that he was irritated because he has accessed his property twice in the past 20 years when Ms. Hill has owned the property but now it is a complete change. Ms. Carney shared the Selectmen would start reviewing the information at next week's meeting and if they needed additional information they would contact him.

Ms. Carney asked for information on Boards having discussion via e-mail, so it could be brought to the Planning Board at Tuesday's meeting.

Mr. Baker made a motion to adjourn the meeting at 8:41 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Nancy Carney, Chairman

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Daniel Baker

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Charles Kenison  
Board of Selectmen