



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**March 28, 2019**  
**9:00 A.M.**

**Selectmen Present:** Daniel Baker, Robyn Bates, Charles Kenison

Mr. Baker called the meeting to order at 9 a.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
**- March 18, 2019**

Mr. Kenison made a motion to approve the minutes. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

**10:00 NON-PUBLIC SESSION RSA 91-A:3 II (c)**

Suzanne Gray and Kathy Davis met with the Selectmen to discuss the hours in the Land Use office. Ms. Gray explained that the hours were reduced from those worked by Sandra Gillis and Danika Melone. Ms. Gray shared that Laurie Hayward was taking on additional duties from what her predecessors had done. Ms. Favreau noted that when we added taking minutes of the Conservation Commission meetings and discussed the Selectmen's Office taking on those duties, it couldn't be done at the time because the Selectmen were meeting on Monday evening as well. Ms. Favreau shared that the Selectmen have rearranged their meeting schedule and she talked with Sheryl White and she was willing to take on the Conservation Commission work and minutes to alleviate some of the work that Ms. Hayward was doing. Ms. Gray shared that having one person do the work has allowed more work to flow to the Conservation Commission as the Land Use Assistant can give them information on applications coming before the ZBA or the Planning Board, which may be useful for them. Ms. Davis shared that she was representing the ZBA and stated that Ms. Hayward couldn't do what was expected of her to do in the number of hours given. Ms. Davis handed out a letter to the Selectmen composed by Gretchen Wittenborg and Steve Filipi which was discussed in the ZBA's last meeting. It was noted that Ms. Hayward was not asking for benefits. Ms. Favreau shared that if she works 35 hours we are required by law to provide benefits. Ms. Favreau also shared that none of this was budgeted for. Mr. Baker shared that in their estimation we needed someone to take minutes of the Conservation Commission's meetings and by changing the Selectmen's schedule, we could provide someone for that. Mr. Baker stated that Land Use issues were there are conflicts in RSAs and Town Ordinances, this should be a continuous process and we update the planning documents. If we take on a project for a 100 hours, that in and of itself should be a continuous update to align the Town as State changes require that. Mr. Baker shared that he hasn't seen an amendment in years. If we had done that every year, we wouldn't be in this situation. Ms. Gray shared that was one of the problems and it isn't the only reason Ms. Hayward was having problems with the hours. Mr. Baker asked what was needed. Ms. Davis shared that the ZBA has specific issues as there is a case that would be difficult and they are concerned with legality issues. Ms. Davis also shared that communication of both boards was important. The ordinances do need more than 5 hours of work and was a project. Discussion was held on the scope of the project, and the number of hours needed. Ms. Gray discussed the process for amending ordinances and thought that the ZBA would come to them with a few amendments last fall but now additional issues have been identified. Ms. Davis shared that it has been building and having Ms. Hayward who is much more knowledgeable with State and Federal laws has contributed to this and made the ZBA aware of the ordinances. Ms. Davis shared her impression was that they need a comprehensive review. Both Ms. Favreau and Mr. Baker stated that State regulations must be followed. Ms. Davis shared that it shouldn't be her responsibility as she doesn't know the regulations. It was helpful to have Ms. Wittenborg and Mr. Filipi

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and she was appreciative that they have Ms. Hayward. Ms. Davis stated that she wasn't asking for every detail to be reviewed but the glaring inconsistencies need to be addressed. Ms. Gray shared that she thought that it was what was commonly done. Discussion was held on using the State guidelines to avoid being in conflict with those regulations. Mr. Baker asked about having Ms. White do the minutes and giving Ms. Hayward an additional 5 hours. Ms. Gray handed out an estimate of Ms. Haywards hours to the Selectmen. Ms. Gray noted October's hours were close to 30. Ms. Bates pointed out that additional hours were not budgeted. Ms. Gray discussed the work that Ms. Hayward was behind in, in getting information out to the Planning Board. Ms. Gray stated Ms. Hayward doesn't have time.

At 10:25 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 10:40 a.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

Ms. Gray discussed the situation in Planning Board and mentioned that Paul Haynes didn't run for reelection and she discussed the process for appointing to an alternate position. Ms. Gray shared that they are in limbo with the issue and thought it needed to come before the Selectmen. Mr. Haynes wasn't in attendance at the last Planning Board meeting to indicate his interest in becoming an alternate. Ms. Gray would like to bring before the Selectmen, Mike Methe to serve as an alternate member. Mr. Kenison mentioned the specific RSA. It was noted that the Selectmen could appoint someone to serve as a member for one year. Ms. Gray shared it doesn't specifically address the current issue.

Mr. Baker made a motion to appoint Mike Methe as an alternate on the Planning Board. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

#### **10:30 MEET WITH BOARD OF FIREWARDS**

John Holman, Edwin Mattson, Jr., and Bill Prigge met with the Selectmen. Mr. Kenison noted the reason he asked them to meet with the Selectmen was that he was made aware of the motor in the ambulance being taken to KG Performance and there is a knock in the motor. Mr. Kenison wanted to make sure that they were made aware of the issue and that it could fail on a call. Mr. Prigge stated he was aware that it went to KG but didn't have any knowledge that something was wrong. Mr. Kenison questioned Nancy Carney on the bill and that he didn't get any information. Ms. Bates asked if we could call the company and get information. Mr. Baker knew that it was taken to KG and that the transmission was removed to determine what was making the knock and he didn't know that it was identified. Mr. Mattson, Jr. shared that he heard the same thing. Mr. Holman shared that Warren Hall had gone to the Highway barn to get oil for the ambulance but they didn't have any. Fitzwilliam answered a call in Troy and the oil light came on. Chief Huntoon had mentioned that there was a knock. Mr. Holman shared that he has heard the knock and thought that it might be a rod. Mr. Holman shared his concern with being on a call and the ambulance failing. This could be a liability for the Town if something happened to a patient being transported due to the failure. Mr. Holman asked where it could be taken to determine the reason for the knock. Mr. Holman stated it was low on oil and it wasn't owned up to and now there was an issue. Mr. Holman felt it was being covered up and that he didn't know what others had heard. Mr. Prigge shared that if that was the case and moving forward we need to get it to someone that is qualified to make a determination. Mr. Mattson, Jr. asked about contacting Ford to see if there has been a recall with this type of problem.

Mr. Mattson, Jr. shared that there were 40,000 miles on the ambulance. Ms. Favreau asked about the schedule for maintenance. Mr. Holman mentioned that he had asked Chief DiSalvo if he was provided with that information. Chief DiSalvo hasn't received the information. It was noted that Mathieu Ford did oil changes when under warranty. Ms. Favreau shared that we get bills from MOTO but they aren't detailed. Mr. Mattson, Jr. shared that this was done at the station and that someone has the paperwork. Mr. Kenison shared that they have confirmed his concern. Mr. Kenison stated that he was really concerned and has seen that a compressor has failed and it was filled with water. Mr. Kenison mentioned the issues that he has noticed. These are routine maintenance and there was no record of work being done. Ms. Bates asked if there were procedures for fire and ambulance maintenance. Mr. Holman stated when they come back from a call they check the lights and yesterday he checked the oil. Mr. Prigge stated that every time there was a vehicle check it is checked along with the equipment and there is a sheet for recording. Mr. Holman shared that he doesn't drive the ambulance and that the majority of the time it was Mr. Hall and Ms. Carney and it should be done by them. Ms. Favreau shared that she received a bill from KG on August 22, 2018 and February 2, 2019. She reviewed the work that was done on each visit. Ms. Bates recommended that they reenlist their maintenance procedure and as FireWards do a spot review. Mr. Prigge shared that all of those things that get done at least once a month – the sheets show who did the checks on a given vehicle. Ms. Bates stated they could look at those. Mr. Holman acknowledged that it was a place to start. Mr. Baker noted the engine needed to be looked at. Ms. Bates stated it was a serious liability issue. Mr. Baker suggested taking the ambulance to a Ford garage as it would be taken care of if under warranty.

Ms. Favreau asked who would be in charge of taking the vehicle to a Ford dealership. Mr. Holman stated that he would take it. Ms. Bates shared that the Ford dealership in Keene was good. The FireWards agreed to take the ambulance to a Ford

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dealership. While the ambulance was out of service they would need to put the call on automatic. Mr. Prigge stated it would be DiLuzio. Mr. Kenison suggested that the FireWards listen to the engine and if they determine there is a noise to take it to be checked out. Ms. Bates suggested they look at the maintenance log. They felt it might be a bearing issue. Mr. Mattson, Jr. would call Monadnock Ford dealer.

Mr. Mattson, Jr. asked if anything was mentioned about the air compressor for the air packs being out of service. Mr. Kenison had asked Ms. Carney and she was waiting on someone to come in today. Mr. Kenison had asked Ms. Carney to let him know when it would be serviced so he could be there in order to be able to work on it. Mr. Kenison asked the FireWards for permission to do work on the equipment. They agreed. Mr. Mattson, Jr. shared this would be the second time it was worked on and he had heard from Ms. Carney that it would cost \$25,000 to replace.

Ms. Favreau asked if they had a procedure for processing invoices. She shared that invoices are date stamped as they come in. Ms. Favreau shared that it was too long before being brought in for payment. Mr. Prigge thought it was up to date and wasn't aware of the time. Mr. Prigge shared that Ms. Carney suggested that bills be put in a basket for the FireWards to sign. Ms. Favreau asked for their meeting schedule. Mr. Prigge stated they meet monthly and this was what makes it difficult. The first Wednesday of the month was their meeting schedule. Ms. Bates asked if meeting monthly was sufficient for signing the bills. Ms. Favreau shared it was but noted there have been serious delays. Mr. Mattson, Jr. stated he would pick up the mail from the Selectmen's office. Mr. Prigge noted that anyone could pick up the mail and it would get processed. Ms. Bates asked that they review the procedural process with Ms. Carney.

Mr. Kenison shared that he hoped the FireWards would get together soon to address the maintenance issues. Mr. Prigge shared it wasn't Ms. Carney's fault, as they would have an equipment check meeting and not everyone would show up, so it takes time to complete. Mr. Holman noted that those that drive the ambulance should be responsible to check those things. Mr. Baker stated it was important to know that those things were getting done and communication was the key. Mr. Holman agreed. Mr. Baker shared that Gene Cuomo had mentioned that the Highway Department could go through the vehicles as there are times when they would have time to do it. They do maintenance on the highway vehicles and they are skilled.

Mr. Baker discussed occupancy inspections and asked if the FireWards could authorize Ms. Carney to complete them. Mr. Baker noted that Mr. Mattson, Jr. was designated as the State Fire Marshall. Mr. Prigge asked if residential or commercial. Ms. Bates shared the Selectmen were talking residential for a pole barn. Mr. Mattson, Jr. shared that we couldn't enforce the State fire codes as the Town hasn't adopted them and asked that the Selectmen come up with a check list of what they wanted done. Mr. Prigge asked that the check list be given to him and he would draft a letter giving Ms. Carney authorization to inspect.

\*\*\* **REVIEW LETTER FROM DANA & CHERYL PINNEY'S ATTORNEY – JASON REIMERS**

Mr. Baker reviewed the letter from Attorney Reimers. Ms. Favreau shared that she had sent information to Attorney Joseph Hoppock who responded that he couldn't look into as he has had contact with the Pinney's and Ford's. Ms. Favreau recommended that Attorney Bernie Waugh, with Upton & Hatfield be contacted. Ms. Favreau shared that Attorney Waugh wrote the Hard Road to Travel book. Mr. Baker wanted to get information to make sure the Town was protected. Ms. Bates stated that what Mr. Pinney's attorney had put together stated some of the legal ramifications and referring back to some of the laws that were referenced who be helpful.

Ms. Bates asked if Mr. Pinney had anything to add. Mr. Pinney shared that Attorney Hoppock was familiar with the situation and he wasn't representing anyone. Ms. Favreau shared that Attorney Hoppock stated he felt he had a conflict.

The Selectmen deferred action until they received information from Attorney Waugh.

\*\*\* **CONSTRUCTION PERMIT**  
**- Map 14, Lot 31-1**

**Map 14, Lot 31-1** – Mr. Kenison made a motion to approve the Construction Permit for Map 14, Lot 31-1. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

\*\*\* **REVIEW RECREATION COMMISSION MEMBER RESIGNATION**  
**- Catie Bisson**

Mr. Baker reviewed the letter noting the resignation of Catie Bisson from the Recreation Commission. Ms. Favreau would send a letter.

Ms. Bates made a motion to accept the resignation of Catie Bisson. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates – Yes, Mr. Kenison - Yes. Approved – 3-0

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\*\*\* **APPOINTMENT TO THE TRUSTEES OF THE FITZWILLIAM TOWN LIBRARY**  
- Pam Troccia

Mr. Baker shared that the Trustees of the Fitzwilliam Town Library recommended Pam Troccia as a Trustee, to fill the term of Barbara Green who would be moving to Keene in April. Mr. Baker questioned the need for a resignation letter from Barbara Green. Ms. Favreau shared that a resignation letter would be needed.

Ms. Bates made a motion to appoint Pam Troccia to the Trustees of the Fitzwilliam Town Library pending the receipt of Barbara Green's letter of resignation. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

\*\*\* **RAFFLE PERMIT – ASSOCIATED SPORTSMAN'S CLUB**

**Raffle Permit at Associated Sportsman's Club on July 13, 2019** – Ms. Bates made a motion to approve. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

\*\*\* **FOLLOW-UP ON REQUIREMENT OF A CERTIFICATE OF OCCUPANCY**  
- Zoning Ordinances 2018 – Article IX – Administration - § 127-40 Certificate of Occupancy Required

The Selectmen reviewed the information that Mr. Kenison had provided. Mr. Baker stated there was still a lot of ambiguity around this issue. If the Town doesn't have electrical inspectors then it was the State. Mr. Baker felt that an occupancy inspection was needed. Ms. Bates asked about whether it was just fire and safety. Mr. Baker wanted to determine what was needed. Mr. Baker thought that an occupancy permit would be for zoning, building, fire and safety. Mr. Baker wanted to have an occupancy inspection on all buildings, to include review of the setbacks and determine whether it complied with our zoning ordinances; and whether we should stop at fire and safety. Mr. Baker felt we needed to have someone that would do setbacks as this would wrap it up so that at the end of the project they would be in compliance. Mr. Baker asked what we needed to do to get our Fire Chief authorized. He would like it brought up when meeting with the FireWards today. Ms. Favreau shared that Edwin Mattson, Jr. was the State Fire Marshall and he had designated Ms. Carney to do inspections. Mr. Kenison suggested having a check off list. Mr. Pinney mentioned that on a pole barn, the use would be important. Ms. Favreau shared that the town ordinance should be tweaked and she read the current ordinance. Mr. Baker noted we could comply and it would be limited to setbacks. Ms. Favreau agreed.

Mr. Baker shared it would keep the Town from hiring out electrical and noted that if Town's regulations were changed it would have to be voted on at Town Meeting. Mr. Baker felt it was a good step and puts the Town in a better position for compliance when projects were completed. After discussion, the Selectmen agreed with the amendments to the Construction Permit which would note compliance with zoning and with fire and safety regulations. Ms. Favreau shared that Justin Colleen was hired a number of years ago and she would contact him to see if he was interested. Ms. Bates asked about the budget. Ms. Favreau shared that she had added a few hours per week should we have the need to hire a Code Enforcement Officer.

Ms. Bates made a motion to amend the Construction Permit to include the 2 contingencies of occupancy – fire and safety and zoning. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates – Yes, Mr. Kenison - Yes. Approved – 3-0

\*\*\* **REVIEW PROPOSAL FOR HISTORIC STRUCTURE REPORT**

The Selectmen reviewed the proposal. Mr. Baker noted approving the next step with regard to the steeple project and shared it was worth money for the report. The deadline to submit to LCHIP was noted. Mr. Baker discussed the guidance issues or lack thereof during this process to date. After discussion, the Selectmen agreed that it was important to have the structure report. Mr. Baker mentioned that what he had sent to Dave Drasba was a conditional authorization that we will have something to match those dates. Ms. Favreau shared that the Selectmen had interviewed three architects. Mr. Kenison noted that Mr. Drasba was correct in his assessment of the previous work but not what it has become. Ms. Bates shared that Mr. Drasba should have provided guidance in the beginning and it was important to have a project plan and look at the individual expenses. It's also a good idea to keep track of work to be done and the number of hours. The Selectmen discussed ways to manage the cost and using local historians to provide some of the background.

Ms. Favreau recommended applying for the LCHIP Grant. Mr. Baker agreed. Ms. Favreau mentioned that she would be attending the required meeting which would be held on April 29<sup>th</sup> in Concord. Mr. Baker would attend. Ms. Bates asked if we had someone that was good at grant writing. Ms. Favreau shared that she worked with Mr. Drasba. Ms. Favreau mentioned that Nancy Carney has written a number of grants for the Fire Department. Mr. Kenison would attend the meeting on April 30<sup>th</sup>. Ms. Bates shared that there was a lot of money to be had in all venues. Mr. Baker shared that it sounds great but there are a lot of stipulations. Mr. Baker explained what we have experienced with the pillar work. Ms. Bates asked why we were

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going down the LCHIP path if we don't think that we would be in compliance. Mr. Baker felt we would come out even at the end of the project. Mr. Kenison mentioned that LCHIP would be taking part ownership of the building for a certain number of years. Ms. Favreau noted that it was an Easement. Mr. Baker asked how the Selectmen felt about moving forward. Ms. Bates worried about the tax payers but felt we were into this and we needed to follow it through. Mr. Baker shared that the first step was submitting an application of intent to apply. If awarded, we need to vote to accept. Mr. Kenison felt it was a useful report to have. Mr. Baker shared that the cost in the increase for school taxes, cost of warrant articles was worrisome for tax payers. Ms. Bates discussed Conval's lawsuit regarding school funding. It was noted that MRSD has joined the lawsuit.

Mr. Pinney shared that the information the Town was gathering for LCHIP may be useful in applying for other grants. Mr. Baker shared that LCHIP was funded federally and managed by the State. Mr. Pinney also shared that the Town of Harrisville does a lot of grants and might know of some grants.

Ms. Bates would be attending the meet and greet on April 2<sup>nd</sup> hosted by the City of Keene.

\*\*\* **REVIEW ESTIMATE FROM A.L. JOHNSON**  
**- Slate Repair**

The Selectmen reviewed the estimate for slate repair. Ms. Bates asked if this would be part of the whole steeple project. Ms. Favreau shared that we had a leak and it needed to be repaired. Mr. Baker shared that every year a slate roof needed to be examined and necessary repairs made. The bid we received was \$8,720 to accomplish this. Mr. Baker noted that we have some slate on site, which might shave a few hundred dollars off of the cost.

Mr. Kenison mentioned getting another quote from the company that does the Community Church roof. The Selectmen deferred action until a second quote was received. Ms. Bates asked if this could wait until after getting additional information for LCHIP. Mr. Baker felt that it was necessary to maintain and that it has been so long since anything has been done.

Ms. Bates made a motion to defer the estimate from AL Johnson until a second estimate has been received. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates – Yes, Mr. Kenison - Yes. Approved – 3-0

\*\*\* **REVIEW APPLICATION FOR RENTAL OF TOWN PROPERTY**  
**- Fitzwilliam Community Church**

Mr. Baker reviewed the Application for Rental of Town Property request from Susan Bemis for the Fitzwilliam Community Church for August 10, 2019 for their Flea Market on the Town Common.

Ms. Bates made a motion to accept and approve the Application for Rental of Town Property request for the Fitzwilliam Community Church for August 10, 2019 on the Town Common and to waive the rental fee. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

\*\*\* **REVIEW LETTER FROM ORR & RENO**  
**Re: Pilot Agreement effect on Town contribution to school district**

The Selectmen reviewed and discussed. Ms. Favreau shared that we are still charged on it for the school district and we will have to report what we have come to agreement on. Mr. Baker shared the value could change as it was dependent on how the agreement was done. Ms. Favreau also shared that she received an e-mail from NextEra and they were working on an agreement.

Mr. Kenison stated that Terry Silverman was upset that the Selectmen hasn't given them the funding for an attorney. Mr. Kenison shared that it hasn't been done that way. Ms. Bates stated they could wait as it affects the tax payers.

\*\*\* **NON-PUBLIC SESSION RSA 91-A:3 II(b) – HIRING**

At 11:34 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:35 a.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

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**\*\*\* NON-PUBLIC SESSION RSA 91-A:3 II(e) – LEGAL**

At 11:35 a.m. Mr. Kenison made a motion to go into non-public session under RSA 91-A:3 II(e). Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:41 a.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

**\*\*\* NON-PUBLIC SESSION RSA 91-A:3 II(c) – ELDERLY AND DISABLED TAX DEFERRAL**

At 11:41 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:43 a.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

**\*\*\* NON-PUBLIC SESSION RSA 91-A:3 II(c)**

At 11:45 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:52 a.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

**OTHER BUSINESS:**

- **TOWN HALL CLOSED ON FRIDAY, MARCH 29, 2019**

- **NOTICE OF TIMBER CUT** – The Selectmen reviewed and discussed. Ms. Favreau shared it was being put out to bid.

Ms. Bates asked if the Town ever considered selling property the Town has taken. Ms. Favreau shared that the Selectmen have begun that process and she has printed out all of the Town owned properties – those donated or taken by tax lien. This was a project that the Selectmen would work on to determine which would be put out to bid. Mr. Baker asked that this be put on their Agenda. Ms. Favreau shared what the process would be.

Ms. Favreau shared that Mitchell Sand and Gravel had asked to use the existing electrical box on the building and they would pay for their energy usage. Ms. Favreau shared with the Selectmen that she had given them permission. The Selectmen agreed.

The Selectmen and Ms. Favreau discussed the Town's tax rate and what the surplus funds could be used for.

**ON-GOING BUSINESS:**

- **STEEPLE PROJECT**

**April Meeting Schedule: 7:00 p.m. – Wednesday, April 3, 2019**

**9:00 a.m. – Thursday, April 11, 2019**

**9:00 a.m. – Tuesday, April 16, 2019**

**7:00 p.m. – Wednesday, April 24, 2019**

**9:00 a.m. – Thursday, May 2, 2019**

Mr. Kenison made a motion to adjourn the meeting at 12:00 p.m. Ms. Bates seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Daniel Baker, Chairman

\_\_\_\_\_  
Robyn Bates

\_\_\_\_\_  
Charles Kenison  
Board of Selectmen