



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
March 28, 2016

Selectmen Present: Nancy Carney, Chris Holman, Susan Silverman

Ms. Silverman called the meeting to order at 6:58 p.m.

PRIMARY:

***** APPROVE MINUTES**
- **March 21, 2016**

Mr. Holman made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER** - The Selectmen reviewed and signed.

7:15 MEET WITH JEANNE DIETSCH

At the invitation of Mr. Holman, Jeanne Dietsch met with the Selectmen to discuss her run for New Hampshire Senate District 9. Ms. Dietsch explained why she decided to run and shared her background. Ms. Dietsch is from Peterborough, where she chairs the town Economic Development Authority's Strategic Planning and Broadband Committees.

7:30 MEET WITH GENE CUOMO

NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION

At 7:30 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 7:38 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

Mr. Cuomo reported that he is back to work and has been released for light office work. Mr. Cuomo shared that last Tuesday he was in Concord to take a class at DES to renew his license, as a principal operator at the Transfer Station. Mr. Cuomo reported that there needed to be an updated operations plan for the Transfer Station, as well as a closure plan. Mr. Cuomo would work on the operational plan and meet with the Selectmen to review. Mr. Cuomo shared that someday inspectors would come and ask where the monitoring wells were, since the Transfer Station was located on a landfill. Signs are needed noting the limiting of mercury. Mr. Cuomo talked about the history of the landfill and when the Transfer Station was opened. Mr. Cuomo was looking at the Transfer Station for the license and would be working on keeping better records. Mr. Cuomo stated it was a good time to start working on this since he has work restrictions. Discussion was held on what residents would do if the Transfer Station was closed. Mr. Cuomo stated that he could get free signs. Mr. Cuomo discussed the projects he would be working on: burn pit – make a small one and burn once a month, brush pit clean up, safety inspections - incorporate with the Joint Loss Committee, buying shirts for Transfer Station employees, have weekly/monthly inspection reports and keep in a binder. Mr. Cuomo stated that Richard Goodnow was working without a license and now everyone has to have a license.

The next class will be held in Keene and is a 4 hour class. Mr. Cuomo would like to have someone else be a principal operator in addition to himself and thought that Chris Silva could be.

Mr. Holman asked about the metal recycling and whether or not a separate certification for refrigerators and electronics was needed. Mr. Cuomo reported that Northeast Resource Recovery Association takes care of those items, including any mercury items and Bob's Tires takes care of the tires, as the State doesn't want just anyone taking the recyclables out.

Mr. Cuomo talked about the following projects:

Highway Department - revise winter snow policy, update 10 year road plan, start culvert inventory with Henry Underwood, create general operations guidelines, and safety updates.

Public Beach – put in granite curb this spring, and remove a couple of dead trees. Ms. Silverman asked if a permit was needed to add more sand when putting in the curb. Mr. Cuomo would put up a fence while working.

Boat Ramp – Ms. Silverman stated last year it was a problem with rocks washing away and was a safety issue. Mr. Cuomo had looked at the rocks and stated it would be ongoing maintenance. Mr. Cuomo discussed a possible solution. Ms. Carney asked Mr. Cuomo to get pricing on fixing the boat ramp.

East Lake Road – 5 culverts need to be replaced. Mr. Cuomo stated that working at the lake was tough and discussed the 3 culverts that would be a challenge to replace.

Mr. Cuomo requested vacation on April 9-16. Ms. Silverman asked about Mr. Cuomo's desk work. Mr. Cuomo stated he can perform work that isn't physical and his next doctor visit was May 15th. Mr. Cuomo shared that it would be 3 months before he could do light work. Ms. Silverman shared that she was concerned that Mr. Cuomo not overextend himself. Mr. Cuomo shared that he was now able to drive. The Selectmen and Mr. Cuomo discussed Precision Weather forecasts and Mr. Cuomo stated that he doesn't want to renew next year.

Mr. Cuomo shared that Chris Rocheleau performed as a foreman and did an excellent job. The crew took care of what needed to be done. Mr. Cuomo reported the roads were open and the signs were pulled today. Grading would start on Wednesday and Putney Road was the only real problem. Mr. Cuomo might hire a sweeper but there really wasn't much sand on the roads.

Mr. Holman asked about roads – paving and creating folders for each road. Mr. Cuomo stated that only West Lake and Royalston Roads would be paved. Discussion was held on having folders on each road, roads used to be numbered, and creating a binder that lists all roads and put in updates. Mr. Holman stated that if we know how many roads, when doing the culverts, would know how many feet on each side. Ms. Silverman stated that not many roads are laid out as Mr. Holman was talking about. Mr. Cuomo shared that the size, condition and location of culverts would be known once the culvert inventory was completed and the information would be computerized. Mr. Holman shared that a lot of towns were doing the complete street and asked that while doing West Lake Road at certain spots – culverts by the lake – to pull out a little further to have a buffer area. Mr. Cuomo stated he would do what he was told and shared that on some roads we know how many rods they are but there is a road that we can't find out the right of way and how many rods. Ms. Silverman stated that she liked the idea of putting documentation on what has been done on the roads in a binder and adding to it. Mr. Cuomo stated that for the next 3 months he would be working on projects and the Transfer Station would be worked on first. Mr. Holman asked if additional drainage was needed when paving at the Transfer Station. Mr. Cuomo replied no.

8:15 MEET WITH TOM MATTSON

Edward Matson, Troy Selectman, shared with the Selectmen that the Town of Troy was writing a letter to the Monadnock Regional School Board asking for return of the surplus money from the Teacher contract that was voted down. Troy Selectmen wanted to get all Select Boards (Troy, Fitzwilliam and Swanzey) on board and asked the Selectmen if Fitzwilliam wanted to be part of their request. Ms. Silverman stated that the Selectmen would prepare their own letter along the lines of Troy's but wanted to put down their own thoughts on the matter. Mr. Matson asked the Selectmen if their letter could be emailed to him and he would deliver it at next week's School Board meeting. Mr. Matson shared that he was meeting with the Selectmen in Swanzey as well.

***** DISCUSS AGENDA PROCEDURES - Meeting Schedule**

Ms. Silverman wanted to discuss the meeting schedule. Ms. Silverman shared that she and Ms. Favreau would work on the agenda together and if the Selectmen had something for the agenda, they could contact her or Ms. Favreau. Ms. Silverman shared that unless something came in the mail on Monday or something came up, she wanted to have the agenda formulated. Ms. Silverman shared that in order to have better discussion, she asked the Selectmen to inform her or Ms. Favreau of any

agenda items they might have and shared that they could bring them up at the meeting so they could added to the following week's agenda.

Ms. Silverman asked about the meeting schedule and the possibility of having a daytime meeting in April/May or looking at a month ahead instead of two. Ms. Silverman noted it was too late for the April newsletter and that at the meeting the week of April 11th, the Selectmen could decide about May. Ms. Silverman noted that people could be notified that the Selectmen were having a daytime meeting and suggested putting out a memo to department heads, should they want to have a meeting with the Selectmen. Ms. Silverman asked the Selectmen about the middle week of the month for a daytime meeting. Ms. Carney shared that Monday and Thursday were the only days she was available for a daytime meeting, until at least May. Ms. Silverman stated that she could do Thursday afternoon but was concerned about drafting the meeting minutes. The Selectmen discussed the time needed to draft the meeting minutes and their review. Ms. Silverman asked about having a daytime meeting on April 14th. Mr. Holman asked about the Garden Club and whether Ms. Favreau needed the names of the members, should they get injured for liability purposes. Ms. Favreau stated that she would check with the insurance company. Mr. Holman shared that he wasn't available until 2 p.m. The Selectmen agreed to schedule the April 14th meeting a 2 p.m., instead of having a meeting on Monday, April 11th.

*** **DISCUSS SCHEDULING PUBLIC HEARING**
- **Re: Pole Licenses**

The Selectmen discussed holding a public hearing to consider adopting a revised Pole and/or Conduit License form which would include language regarding taxation pursuant to RSA 72:23. The Selectmen reviewed the Petition to Amend Licenses and agreed to hold the public hearing on April 18, 2016 at 7:15 p.m.

Ms. Carney made a motion to hold a public hearing and adopt a revised Pole and/or Conduit License form to include language regarding taxation pursuant to RSA 72:23. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **REQUEST FOR EXTENSION OF TIMBER CUTTING**

Ms. Silverman reviewed the request for a 90 day extension for timber cutting from Eric Oxman, Licensed Forester for Ronald Berg, Map 10, Lot 74. Ms. Favreau shared that an extension could be granted but it must be completed by June 30, 2016.

The Selectmen approved and Ms. Favreau would draft a letter.

*** **DISCUSS APPOINTMENTS FOR CONSERVATION COMMISSION**

Ms. Silverman shared that Dorothy Zug, Hiel Lindquist, and Richard Brackett were interesting in continuing to serve on the Conservation Commission.

Mr. Holman made a motion to appoint Dorothy Zug, Hiel Lindquist, and Richard Brackett to the Conservation Commission for 3 year terms. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Ms. Carney asked to add to the newsletter that the Conservation Commission, Zoning Board of Adjustment and Planning Board were looking for alternates and to put on our website with a definition of what an alternate would do. The Selectmen agreed that it would be helpful. Ms. Favreau would put a call out for members. Ms. Silverman suggested as part of outreach on prime wetlands to have a regular article in the newsletter. Ms. Silverman would reach out to the Conservation Commission. Mr. Holman mentioned finding guest articles.

Mr. Holman mentioned putting on the agenda for the future – timber cutting and conservation, as some towns in New Hampshire can get a town forester or arborist. As a result of the vote at Town meeting regarding the common, Mr. Holman thought this was something that the Selectmen might want to look into having a town arborist. Ms. Favreau asked if the person would be hired on a case by case basis. Mr. Holman suggested creating management plans. Ms. Silverman noted it was under the Conservation Commission. Mr. Holman thought that this person would be the point person. Ms. Favreau shared that the Conservation Commission would be the ones to head that up.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(c) – HARDSHIP ABATEMENT**

At 8:21 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.
At 8:29 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION**

At 8:29 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.
At 8:40 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION**

OTHER BUSINESS:

Letter to the Monadnock Regional School Board – The Selectmen and Ms. Favreau discussed the need to verify details. Ms. Favreau would draft a letter for the Selectmen to review.

Mr. Holman asked to confirm the date of the City of Keene’s Legislative Delegation meeting. Ms. Favreau confirmed the meeting would be held on March 29th. Mr. Holman shared that he would be attending.

Ms. Silverman shared that she had attended the Land Development meeting and that it was an interesting process.

Meeting with Library Trustees and Budget Committee – Ms. Favreau reported that she had spoken with Nick Noyes and he agreed with having a meeting but asked to wait until June when they would be 6 months into their budget. Ms. Favreau shared that Fred Wilkinson wasn’t letting this go and that he had asked her about the status of the meeting. Mr. Wilkinson doesn’t think we should wait until June to meet. Ms. Favreau also talked with Carl Hagstrom and he was fine with a June meeting. Ms. Favreau asked the Selectmen if they wanted to wait until June. Mr. Holman asked if the Selectmen should give the Library Trustees something in writing on what the issues are. Ms. Carney stated the Library Trustees have been copied on all of the emails. The Selectmen agreed to hold the meeting on June 6th.

Ms. Silverman asked about Memorial Day. Ms. Carney mentioned touching base with Mike Grab to find out if he has any interest and to also reach out to George Emerson Elementary School.

Mr. Holman asked if Rick Van de Poll had been given a couple of wetlands to begin work on. Ms. Silverman stated that some of the Conservation Commission members had some ideas. Ms. Favreau shared that Mr. Van de Poll could start some of the work before getting permission from the property owner as some was boat work and could be done from the water. Ms. Silverman hoped to know by Monday what the subcommittee wanted to do. The Selectmen reviewed the letter Mr. Van de Poll was sending to the property owner.

NH DOT – Transportation Plan Procedures

ON-GOING BUSINESS:

Prime Wetlands Study

Mr. Holman made a motion to adjourn the meeting at 8:53 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Chris Holman
Board of Selectmen