



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**March 6, 2017**  
**7:00 p.m.**

**Selectmen Present:** Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 7 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
**- February 22, 2017**

Ms. Carney made a motion to approve the minutes. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Abstained, Ms. Silverman - Yes. Approved – 2-0

**\*\*\* APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

**7:15 MEET WITH BILL DAVIS**  
**Re: Elliot Institute**

Bill Davis stated the trust was in excellent shape financially, even after expenses and it was built on investments. Mr. Davis shared the Elliot Institute would fund 6 concerts on the common and the tree lighting. Five performances have already been scheduled and the 6<sup>th</sup> is co-sponsored with the Library and the Association picks who the performer would be. The concerts start the middle of July – last 3 Thursdays in July and the first 3 Thursdays in August. Mr. Davis shared the music groups that would be performing. Mr. Davis also shared his concern regarding communication with the members. Ms. Silverman shared that she had spoken with Denise Nolan and she wanted to continue serving. Ms. Silverman also talked with Karen Craig, to ask if she was interested but she hasn't signed the appointment. Carolyn Edwards was interested and the Selectmen would sign the appointment form. Ms. Silverman and Mr. Davis reviewed the membership requirements. Mr. Davis would contact Ms. Edwards to determine her interest in serving.

Mr. Davis mentioned the white railings on the common and shared he would be willing to paint them, if Mr. Cuomo would make the repairs. Mr. Davis was also willing to purchase the paint and would submit a receipt for reimbursement.

Ms. Silverman shared she met with an arborist out of Vermont last week and he looked at the trees in the common. The arborist mentioned that the Christmas tree would need fertilizer to keep it healthy.

Mr. Holman asked about organizations filling out the application for rental of town property. Mr. Davis asked who kept the calendar for the common. Ms. Silverman asked Mr. Davis to fill out the form and include all of the dates.

The Selectmen thanked Mr. Davis for meeting with them.

**7:30 MEET WITH CHIEF LEONARD DISALVO AND GENE CUOMO, ROAD AGENT**  
**- DISCUSS ENFORCEMENT OF ROAD CLOSURES**  
**- Review letter of request for waiver**  
**- REVIEW LETTER FROM STATE OF NH**  
**- Response to our letter - beacon removal**

## **- UPPER AND LOWER TROY ROAD INTERSECTION**

Chief DiSalvo and Gene Cuomo met with the Selectmen to discuss the following:

**UPPER AND LOWER TROY ROAD INTERSECTION** - Chief DiSalvo handed out drawings that he created that show options for the intersection. Mr. Cuomo mentioned that the piece of land at the Common end of Lower Troy Road belonged to the property owner on the corner.

Chief DiSalvo reviewed the different diagrams of options he created for the intersection. Discussion was held on each of the options, whether the right of way was Upper or Lower Troy Road, adding a stop sign on Lower Troy Road – would it hinder snow removal, catch basin might need to be addressed, discussion would be needed with the property owner, placement of the stop sign at Lower Troy Road – giving a better line of sight, and using Richmond Road Extension to make a right hand turn onto Rt 119.

**REVIEW LETTER FROM STATE OF NH - Response to our letter - beacon removal** - Mr. Cuomo reviewed the letter from Mr. Lambert at NHDOT. Ms. Silverman shared that the beacon had already been removed. Ms. Silverman stated her concern. Mr. Holman asked if the road was wide enough for a turn lane. Discussion was held on entering and exiting the Transfer Station and the speed on Rt 12. Ms. Silverman mentioned contacting Andy Sanborn for assistance.

Chief DiSalvo shared that changing the access way might help in getting the cars off of the road. Mr. Cuomo stated that it wasn't a good site for the Transfer Station. Mr. Cuomo shared that in the future there might be less recycling.

Ms. Silverman shared that NHDOT should be able to do something to address the safety issue. Ms. Carney shared that a letter from the Police Chief might be beneficial. Ms. Silverman asked Chief DiSalvo about a joint letter from him and the Selectmen. Mr. Cuomo would contact Mr. Underwood at SWRPC to do a traffic study at the Transfer Station.

Ms. Silverman read the letter from Mr. Lambert. Mr. Cuomo would follow-up with Mr. Underwood and report back to the Selectmen.

**DISCUSS ENFORCEMENT OF ROAD CLOSURES - Review letter of request for waiver** – Mr. Cuomo shared that the roads were closed. Mr. Holman asked if the signs shouldn't have dates to have more leeway. Mr. Cuomo stated the RSA allows Town's to post the roads when they feel it needed to be done. Ms. Silverman shared that she had read through the RSA and there wasn't any fees for violations listed. Chief DiSalvo stated the signs state there was a \$100 fine. Mr. Cuomo asked about exceptions and discussed who he had made exceptions for.

Ms. Silverman asked if Mr. Cuomo had gotten into a problem with giving an exception to someone and denying someone else. Mr. Cuomo stated he doesn't document and hasn't had a problem. Mr. Cuomo shared that when he says no – people get mad. Mr. Cuomo mentioned it could freeze back up – he tries to work with people but looks at what's best for the roads.

Ms. Favreau shared a letter was received from Jacqueline Wood requesting a waiver to allow them to build. Mr. Cuomo stated people are liable for damage but it is hard to prove. Mr. Cuomo asked if there was a hardship. In her letter, Ms. Wood stated they only have a short period of time to do their septic system. Permit states that septic has to be done within 90 days from permitted. Ms. Silverman shared they have 3 months to construct. Mr. Cuomo thought that by May 15<sup>th</sup> the roads should be open. Ms. Silverman wanted to make sure that Mr. Cuomo agreed.

**TREES AT THE LIBRARY** – Ms. Silverman shared that she had met with an arborist. The arborist noted the two trees at the Library were diseased and should come down. Mr. Cuomo shared that he had spoken with Kate Thomas and she understood. Ms. Silverman shared that the arborist looked at all of the trees in the common and the depot and would give an estimate of the cost to do the work. Ms. Silverman asked if Mr. Cuomo didn't want to wait if both trees were dead. Mr. Cuomo would take the two trees down. Ms. Silverman asked Ms. Favreau to contact the Library Trustees to let them know about the trees. Ms. Carney asked Mr. Cuomo if he could take down some of the pieces from the steeple that were on the roof, if he was taking the trees down. If not, Ms. Carney thought that Troy could do it during training.

Mr. Cuomo mentioned that he would install the flagpoles before Memorial Day.

The Selectmen thanked Chief DiSalvo and Mr. Cuomo for meeting with them.

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### **CONSTRUCTION PERMIT**

**Map 21, Lot 35**

**Map 23, Lot 3**

**Map 21, Lot 35** – Mr. Holman made a motion to approve the Construction Permit for Map 21, Lot 35. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**Map 23, Lot 3** – Mr. Holman made a motion to approve the Construction Permit for Map 23, Lot 3 once the roads were open. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **OCCUPANCY PERMIT**

**Map 34, Lot 27**

**Map 27, Lot 2**

Ms. Carney made a motion to approve the Occupancy Permit for Map 34, Lot 27. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Mr. Holman made a motion to approve the Occupancy Permit for Map 27, Lot 2. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **ACCEPTANCE OF AMBULANCE DONATION**

Ms. Silverman shared that Bruce MacDonald sent in a \$100 donation for the ambulance.

Mr. Holman made a motion to accept. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **APPOINT TREASURER**

Ms. Silverman shared that Donna Hill was interested in continuing to serve as Treasurer.

Ms. Carney made a motion to appoint Donna Hill as Treasurer for a 3 year term. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW ABATEMENT RECOMMENDATION FROM AVITAR**

Ms. Favreau reviewed the abatement recommendation from Jonathan Rice, Assessing Supervisor, Avitar regarding Map 33, Lot 4.

Ms. Silverman made a motion to approve Avitar's recommendation. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW ABATEMENT APPLICATION**

Ms. Favreau reviewed the Abatement Application for Russell and Dee Raitto, Map 15, Lot 11.

Ms. Favreau shared that Avitar needed to review.

Ms. Carney made a motion to refer to Avitar. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **VETERANS TAX CREDIT APPLICATION**

Ms. Favreau reviewed the Application for Property Tax Credit/Exemption – Veterans' Tax Credit for Richard Minniti – Map 17, Lot 11-2.

Mr. Holman made a motion to approve the Veterans' Tax Credit for Richard Minniti. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **DISCUSS TIMBER ACCESS – RIGHT OF WAY**

Brian and Harry Damon met with the Selectmen, representing Damon Realty, to talk about an access issue. Brian Damon shared that their company has used the property currently owned by Donna Hill for nearly 100 years and now Ms. Hill has refused to grant access. Ms. Silverman asked if there was a right of way. Brian Damon shared a right of way wasn't on the deed. Mr. Holman noted that 20 years establishes a right of way. Ms. Silverman reviewed the RSA on rights of way for removal of lumber.

The Selectmen, Brian and Harry Damon reviewed the map. Harry Damon had talked with Ms. Hill and she doesn't want to grant access. Ms. Hill suggested accessing the property via the Desmond property. Brian Damon stated that there were wetlands on the Desmond property. Brian Damon shared that the Hill's had previously allowed access, and had built a barn on the road. Ms. Silverman asked how they accessed their property with the barn being in the way. Brian Damon shared that Mr. Hill did a bunch of clearing and they went around the barn. Harry Damon had spoken with Ms. Hill and she was somewhat agreeable but they would have to make a new access road through a stone wall and a portion of road to connect back up to their existing road. Ms. Silverman asked how often they go in and out of that lot. Mr. Damon said that in 2002 they removed fire wood and in 2005-06 they did thinning and now would like to do a timber harvest. Ms. Silverman shared that for logging purposes they could go through wetlands. Brian Damon stated they needed to get the log truck to their property and asked

if Ms. Hill got her way and the Selectmen decide they have to use the Desmond property – who bears the cost. Brian Damon shared they have used Ms. Hill's property for nearly 100 years and there isn't anything that would need to be moved. Brian Damon stated he hasn't been to the property to see how much work needed to be done to build a new road. Harry Damon shared that when he last talked to Ms. Hill – she wouldn't grant access.

Ms. Favreau asked how they would enter Ms. Hill's property if going in on Crane Road. Brian Damon shared there was a road on the west side of Ms. Hill's house. Ms. Silverman asked how long of an operation. Brian Damon stated it could be 6-8 months, depending on weather. They can't use road during mud season. Brian Daman stated they knew the process would take some time and that was why they wanted to start now.

Ms. Silverman mentioned that she needed more information and noted if they could prove access for 20 years, someone can't deny access. However, she didn't know, if there were now buildings in the way. Ms. Favreau asked if there were animals in the pens. Ms. Silverman asked Ms. Favreau to get in touch with Bernie Waugh. Ms. Silverman would like time to look into this to determine the Selectmen's responsibility. Ms. Silverman stated the RSA wasn't clear. Ms. Silverman shared if low impact, they could cross over wetlands. Brian Damon asked who bears the cost of that. Brian Damon stated they could be denied using a road that they have always used and to use a new route – they would have to spend a lot of money.

The Selectmen would look into this issue to see what they could do and would follow up with Brian and Harry Damon. Ms. Silverman mentioned the possibility of meeting with both property owners to work through this.

The Selectmen thanked Brian and Harry Damon for coming in.

Ms. Favreau would contact NHMA to determine if the Selectmen have to make the decision.

\*\*\* **DISCUSS REQUEST TO USE TRANSFER STATION FOR FUNDRAISER**

Ms. Favreau reported that Christine Noonan, Emerson PTCO asked to use the Transfer Station for their fundraiser to collect items for 6 weeks. They would like to start their fundraiser the week of March 20<sup>th</sup> through the week of April 29<sup>th</sup>. Ms. Silverman read the letter from Ms. Noonan.

Mr. Cuomo shared there was room for them to set-up and be safe. Mr. Cuomo mentioned they should wait until it was warmer. Mr. Cuomo would contact Ms. Noonan.

\*\*\* **REVIEW TOWN MEETING WARRANT**

The Selectmen discussed Town Meeting and Ms. Silverman reviewed the process with regard to the Warrant Articles.

\*\*\* **NON-PUBLIC SESSION – RSA 91:A3 II(c)**

At 8:50 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 8:52 p.m. Mr. Holman made a motion to leave non-public session. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

\*\*\* **NON-PUBLIC SESSION – RSA 91:A3 II(c)**

At 8:54 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 9:03 p.m. Mr. Holman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

\*\*\* **NON-PUBLIC SESSION – RSA 91:A3 II(c)**

At 9:03 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 9:06 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

\*\*\* **NON-PUBLIC SESSION – RSA 91:A3 II(c)**

At 9:09 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 9:10 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

**OTHER BUSINESS:**

Mr. Holman shared that he would like to give the Town a 1 year membership to the Greater Peterborough Chamber of Commerce.

Ms. Carney made a motion to accept. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Abstained, Ms. Silverman - Yes. Approved – 2-0

**DISCUSS HAZARD MITIGATION PROJECT TEAM MEMBERS** – The Selectmen discussed.

**ON-GOING BUSINESS:**

Mr. Holman made a motion to adjourn the meeting at 9:25 p.m. Ms. Silverman seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Chris Holman  
Board of Selectmen