



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
March 3, 2020
9:00 A.M.

Selectmen Present: Daniel Baker, Robyn Bates – via conference call, Charles Kenison

Mr. Baker called the meeting to order at 9 a.m.

PRIMARY:

PUBLIC COMMENT – No comment

***** APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates – Abstained, Mr. Kenison - Yes. Approved – 2-0

***** REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

9:15 MEET WITH ADAM DUBRISKE
- DiLuzio Invoices

Fire Chief Adam Dubriske shared that they (Fire Department) have reached the point where they need assistance from the Selectmen. Fire Chief Dubriske shared that the Town has an intercept contract with DiLuzio. The cost when DiLuzio is dispatched to a call is \$250. The ambulance goes to the call and picks up the patient. Fitzwilliam can handle if they don't need a paramedic. If a paramedic is involved, they (DiLuzio) takes the paperwork and handles the process. Fire Chief Dubriske shared that right now DiLuzio doesn't do anything with Fitzwilliam's paperwork and he (Dubriske) explained the process for billing. Fire Chief Dubriske shared the attempts that he has made to contact Robert DiLuzio to get Troy access to Fitzwilliam's secure portal because they were handling all of Fitzwilliam's calls. When Mr. DiLuzio responded via e-mail, he shared that the paperwork was entered via remote access and routinely only one person from each service gets access to the portal. Fire Chief Dubriske responded to Mr. DiLuzio with an explanation of how Troy would need to enter the paperwork via the portal for Troy to bill. Fire Chief Dubriske shared that there was some confusion because Fitzwilliam wasn't doing billing. Mark Huntoon, Troy Fire Chief had mentioned to Fire Chief Dubriske that Troy hasn't been able to bill. Fitzwilliam's access was reactivated on February 6th and access is limited due to HIPPA. Discussion was held on giving DiLuzio clarification on how the billing needed to be handled, needing clarification, HIPPA requirement in order to give Fitzwilliam's paperwork to Troy, run cards have not been added to the secure portal by DiLuzio, was it possible to go back and bill insurance once information was entered into the secure portal, and Troy not being able to bill since last April. Fire Chief Dubriske shared that Fitzwilliam has received a lot of paramedic calls and he discussed the calls over the weekend.

The Selectmen agreed that they should meet with Mr. DiLuzio to straighten out the billing in order for towns to bill. Fire Chief Dubriske shared that per our contract with DiLuzio, once the call has started and even if turned back, they (DiLuzio) are still able to bill. Fire Chief Dubriske would like to review the contract to make sure. He (Dubriske) explained the call process to the Selectmen. Fire Chief Dubriske shared that the FireWards thought that the billing issue should be handled by the Selectmen. Mr. Baker shared that they signed the contract based on information from the FireWards and he felt that because there are now problems, the FireWards needed to be involved. Ms. Bates agreed. Mr. Baker stated that the Selectmen wanted to resolve any billing issues that they have and would like to meet with Mr. DiLuzio and back bill parties. The Selectmen asked Fire Chief Dubriske to reply to Mr. DiLuzio via e-mail.

Mr. Baker asked Fire Chief Dubriske if everything was good to go under the mutual aid agreement. Fire Chief Dubriske felt it was getting there but didn't think that right now the local towns were ready to draw up a contract. Ms. Bates asked if the problem wasn't working out who got paid. Fire Chief Dubriske shared that we needed to figure this out and there were still a lot of unanswered questions. The transporting ambulance bills the patient that is a medical regulation. Ms. Favreau shared that in the original contract that if a call was cancelled, DiLuzio was not to bill for intercept. Ms. Favreau wasn't sure of any new language. Mr. Kenison stated this problem has existed for quite some time. Ms. Bates stated the first step was to get

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Mr. DiLuzio in to understand why the run cards aren't being put into the system and to go through the current contracts that we have and get them current. Ms. Favreau suggested inviting the FireWards. Fire Chief Dubriske asked to invite Mark Huntoon, Troy Fire Chief. Mr. Baker needed to reinforce with everyone that it was hard for Municipalities to budget when these amounts are carried over to another year. Ms. Favreau shared that it came out of the ambulance revolving fund, not a budget item. Ms. Bates agreed with Mr. Baker. The Selectmen wanted to get this resolved as it is six months old. Mr. Kenison asked Ms. Favreau to request the current intercept contract in order for the Selectmen to review prior to meeting with Mr. DiLuzio.

Fire Chief Dubriske shared that the Fire Department was awarded a Homeland Security grant for bullet proof vests for EMS personnel. Ms. Favreau shared that access has been given to the SAMS registration program to apply for grants. Fire Chief Dubriske noted that they were granted access last night and have started the process.

Fire Chief Dubriske shared that the Fitzwilliam ambulance has been running and has responded to five calls. Ms. Bates stated that was great and to turn around in a year wasn't easy.

9:45 MEET WITH CHIEF DISALVO
- NON-PUBLIC SESSION RSA 91-A:3 II(e)

At 9:45 a.m. Mr. Kenison made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Baker seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 10:05 a.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

***** NON-PUBLIC SESSION RSA 91-A:3 II(c) – TAX DEFERRAL APPLICATION**

At 10:05 a.m. Mr. Baker made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 10:06 a.m. Mr. Baker made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

***** REVIEW AND SIGN MUTUAL NON-DISCLOSURE AGREEMENT**
- Broadband – Consolidated Communications

Mr. Baker shared that he had reviewed the agreement. Mr. Baker mentioned to Mr. Pinney that he wasn't sure if Brad Roscoe brought up the fact that once the information is received back from the other vendors, we would consolidate the information into our map. Mr. Pinney shared that once in the map it is synthesized with all the other vendors and the vendors are not identified. Mr. Baker asked if Mr. Roscoe brought up that it wasn't in their non-disclosure and that he (Roscoe) added it to his but it isn't in our version. Mr. Pinney shared that Mr. Roscoe acknowledged this and that was their intent but they wouldn't have any problem resending a copy with that language. Mr. Baker shared they would follow Mr. Pinney's lead and there could be a separate authorization. Mr. Pinney shared that all the map does is to show the unserved areas in Fitzwilliam (unserved by Broadband). Mr. Pinney shared that they have some results back from the survey.

Mr. Pinney shared that the Volunteer Task Force was ok with signing. Once data is sent, the information would be destroyed because it can't be given out as it is part of the non-disclosure agreement.

Mr. Baker stated the Selectmen would sign and a separate agreement would be set up for the three Volunteer Task Force members and we would ask for a separate agreement asking for the data.

Mr. Baker made a motion to sign the non-disclosure agreement from Consolidated Communications. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates – Yes, Mr. Kenison - Yes. Approved – 3-0

INFORMATION

Mr. Pinney shared that they have received 100 responses to the survey. Patrick Tulley posted information regarding Broadband on the Fitzwilliam Community Facebook page. Mr. Pinney shared that Ms. Miller has done a webinar and she was available on March 18th. Ms. Favreau scheduled Ms. Miller to meet with the Selectman at 7:15 p.m. on March 18th.

Mr. Baker reviewed the letter the Selectmen received from Governor Sununu regarding clean energy and to force net metering. The Selectmen agreed that a letter of support be sent to our representatives with a copy to Matt Mailloux, in Governor Sununu's office.

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ON-GOING BUSINESS:

*** **STEEPLE PROJECT**

*** **PRIME WETLANDS PROJECT**

*** **AMBULANCE SERVICE**

*** **SOLAR**

- **Notice of Public Meeting**

*** **TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT**

- **Unregistered vehicles** – Mr. Favreau had discussed this with Suzanne Gray and Lori Nolan. Ms. Gray was on board with Ms. Nolan assisting. Mr. Baker shared that a letter was drafted to Gary Morin allowing up to 12 vehicles on his property. The letter indicates that Mr. Morin has 30 days to remove the excess vehicles.

- **Debris and junk in yards**

Meeting Schedule:

9:00 a.m. - Tuesday, March 3, 2020

11:00 a.m. - Tuesday, March 10, 2020

7:00 p.m. – Wednesday, March 18, 2020

9:00 a.m. - Thursday, March 26, 2020

Mr. Kenison made a motion to adjourn the meeting at 10:14 a.m. Mr. Baker seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Charles Kenison
Board of Selectmen