



BOARD OF SELECTMEN
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Fitzwilliam Town Hall
13 Templeton Turnpike, Fitzwilliam, NH 03447

BOARD MEETING MINUTES
March 2, 2023
8:30 A.M.

Selectmen Present: Brian Doerpholz, John E.F. Craig, Martin Nolan

Guests: Dana Pinney

AGENDA:

A. Call to Order

Mr. Doerpholz called the meeting to order at 8:27 a.m.

B. Appointments

8:30 - Non-Public RSA 91-A:3 II(e) - Legal

At 8:27 a.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 8:58 a.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Nolan seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

Mr. Doerpholz made a motion to recess the meeting. Mr. Craig seconded and the motion passed. 3-0

Mr. Doerpholz made a motion to reconvene the meeting. Mr. Craig seconded and the motion passed. 3-0

Non-Public RSA 91-A:3 II(e) - Legal

At 9:56 a.m. Mr. Doerpholz made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

At 10:22 a.m. Mr. Doerpholz made a motion to leave non-public session. Mr. Craig seconded and the motion passed 3-0. Roll Call vote: Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes.

C. Consent Agenda

- **Payroll and Vendor Manifests**
- **Minutes of February 23, 2023 – Public and Non-Public**
- **Construction Permit Application – Map 34, Lot 10**

Mr. Craig made a motion to approve the Consent Agenda. Mr. Nolan seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

D. Continued Business

• **Discuss Turnkey site visit – Martin Nolan**

Mr. Nolan shared that he had a very cordial meeting with Mr. Rossi. Mr. Rossi was fine with adjusting the lighting and regarding the noise, they have disconnected the backup alarms. Mr. Nolan shared that he is in violation of OSHA in disconnecting the backup alarms and noted that the Town did not ask that this be done.

Mr. Nolan shared that the building (shed) was going to be taken down but it was delayed. It was to be taken down this past weekend. Mr. Rossi would talk with Lori Nolan, Land Use Coordinator regarding the leveling of the land. Mr. Rossi shared that most of the noise he heard, when he sat up on Route 12, was from traffic. It was acknowledged that stacking of lumber creates tunnels and can amplify the noise.

Mr. Nolan shared that he had a complaint about the pile of debris. Mr. Nolan shared that he didn't think we could tell them how to dispose of their debris. Mr. Doerpholz shared that Fire Chief Adam Dubriske is a frequent visitor there and if it was

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a problem, he would discuss with Mr. Rossi. Mr. Nolan didn't personally see it as an issue. It doesn't have anything to do with the Town as a violation. It was noted that Mr. Rossi is trying to be a good neighbor but he has a business to run. The Selectmen agreed that some of the complaints have become unreasonable. Mr. Rossi mentioned that there was 20 acres behind Roy Brothers that had been sold. Mr. Nolan didn't know there was that much land behind Roy Brothers. Mr. Doerpholz shared that on the opposite side of the street, Mr. Filipi has property that he is developing. Mr. Rossi noted that they plan on moving some of their operations to Worcester Massachusetts. The Selectmen noted that Mr. Rossi is working to take care of the issues. Mr. Nolan noted that he addressed the issues and the pile of debris is a non-issue.

- **Review Email from Dave Drasba – Sculley Architects**

Mr. Craig talked with Dave Drasba and he is amenable to working with the Selectmen. Mr. Craig shared that he is happy to be a conduit even though he would be off of the board. Mr. Doerpholz shared that he would also like to meet with Mr. Drasba to point out lighting, etc. in the Town Hall. Mr. Craig would ask Mr. Drasba for his schedule.

Mr. Craig shared that we should get two or three bids. Ms. Favreau would ask other Town Administrators if they have had any work done on their town halls and find out whom they used.

- **Review newsletter article regarding ARPA**

The Selectmen reviewed. The article would direct people to the Town's website for information and would include committed projects and projects currently being considered.

E. **New Business**

- **Discuss DPW Director request for purchase of town cell phone**

DPW Director Glenn Smith shared that he was asking for a town phone because he has been using his personal phone. His phone was run over by the town truck when it came out of his pocket. Mr. Smith shared that his wife also shares the same account and she isn't happy that anyone can have access to their personal information. Ms. Favreau shared that Mr. Smith has received a stipend. Mr. Smith shared that with the contact that he has had regarding driveway permits, he doesn't want his personal phone to be used for Town business and the possibility of his personal information being shared. Mr. Doerpholz shared that it wouldn't be an iPhone. Mr. Smith understood and he also understood the policy. In light of not having insurance on his personal phone, it was quite an expense for him. Ms. Favreau would go over to Verizon this afternoon to look into getting Mr. Smith a cell phone. Ms. Favreau shared that the Town provides cell phones for the police cruisers and the ambulance. Mr. Doerpholz shared that the phone would be added to the same plan.

Mr. Doerpholz made a motion to provide the DPW Director with a phone like the Police Department and the Ambulance. Mr. Craig seconded. Mr. Doerpholz – Yes, Mr. Craig – Yes, Mr. Nolan - Yes. Approved – 3-0

F. **Public Hearing – none**

G. **Other Business**

The Selectmen reviewed departmental budgets – expended and unexpended through February 2023.

Mr. Craig shared that Wade Leventry is working with Ms. Favreau.

Mr. Nolan shared that installation of the water system at the safety building hasn't been done. Mr. Nolan looked at the ceiling at the Library, where they thought the leak was caused by the air conditioner. He wasn't able to confirm where the leak was coming from.

Mr. Nolan stated that it was his understanding that they as the Board of Selectmen vote on things as a board and they shouldn't be, he hoped they weren't doing things individually and making commitments along those lines. Mr. Nolan shared that one was made by Mr. Doerpholz. Mr. Smith had talked with Mr. Doerpholz and Ms. Favreau had stated that it couldn't be done for Mr. Nolan to be paid for plowing. Ms. Favreau stated that this wasn't the first time Mr. Smith has tried to undermine her. Ms. White shared that she was the one that had a conversation with Mr. Smith about paying Mr. Nolan for plowing. Ms. White had conveyed to Mr. Smith what had been approved by the Selectmen and that if Mr. Nolan was to be paid, Mr. Smith would need to bring it up to the Selectmen as it would change what was approved. Ms. White reminded Mr. Nolan that the two of them had a conversation about Mr. Nolan being paid and Ms. White stated that it would need to be brought up to the Selectmen as they approved Mr. Nolan plowing on a volunteer basis and if that was to change, it needed to be brought up to the Selectmen because that would change what they voted on and approved. Mr. Doerpholz shared that Mr. Nolan brought it up to the Selectmen to get approval to plow on a volunteer basis. Mr. Nolan shared that he didn't want that to change, it was to be on a volunteer basis. Mr. Nolan wanted to make sure that decisions were made by the Board of Selectmen and not as individuals.

Ms. Favreau shared that she has heard that she denied Mr. Smith getting a cell phone. Ms. Favreau shared that she didn't say that, she shared with Mr. Smith that it would need to be brought up to the Selectmen to make the decision. This is why it was on the Selectmen's Agenda today for discussion.

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Mr. Craig shared with the Selectmen a list of items that needed to be completed. The Selectmen reviewed and updated the status of the following items: 3Phase Power - the Selectmen had addressed and it would cost the Town thousands of dollars to provide 3Phase power that would benefit individuals. Welcome packet - Carol Beckwith has asked for volunteers to help her with the Welcome Packet and Mr. Craig shared that if it can't be done that way, that maybe we have packets in the Clerk's office. Mr. Nolan mentioned the Economic Committee. Mr. Doerpholz shared that the Selectmen could meet with the Economic Committee to find out their interest. Mr. Doerpholz would contact Beth Lorenz to find out if the committee was interested and to have Ms. Lorenz, along with any other committee members, and Ms. Beckwith meet with the Selectmen to discuss. Smoke Alarm in the steeple – Ms. Favreau would have Life Safety come in and look into. Street lights – Ms. Favreau thought about asking the Police Department to look at since they drive around town during the night. Ms. Favreau would follow up with Police Chief Leonard DiSalvo. Light at AB Tech shining towards Lower Troy Road at Route 12 – it was noted that this isn't a violation and they were agreeable to address. Invasive Species – it was noted that Mr. Smith is working on this with DES.

Mr. Craig shared that something is happening on the property on Templeton Turnpike. Ms. Favreau shared that Ketola Contracting has purchased the property and they need to go to the Historic District. Mr. Craig would check with Ms. Nolan.

Mr. Nolan asked about fiber. Ms. Favreau shared that she is waiting for the computers to arrive so that our IT person can do all of the work at once. Ms. Favreau mentioned that DELL had cashed the Town's check and cancelled the order. She has spoken again with DELL and they have re-entered the order. Ms. Favreau hopes to receive the computers soon.

H. Non-Public - If Necessary Non-public Session 91-A:3 II a, b, c, d, e, I

I. Adjournment

Mr. Doerpholz made a motion to adjourn the meeting at 11:29 a.m. Mr. Craig seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Brian Doerpholz, Chairman

John E.F. Craig

Martin Nolan
Board of Selectmen