



BOARD OF SELECTMEN

P.O. BOX 725
FITZWILLIAM, NH 03447
(603) 585-7723 Fax: (603) 585-7744
Email: fitzwilliamnh@fitzwilliam-nh.gov

BOARD MEETING MINUTES

February 20, 2018

6:00 p.m.

Selectmen Present: Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 6 p.m.

PRIMARY:

*** **APPROVE MINUTES**
- **February 12, 2018**

Mr. Baker made a motion to approve the minutes. Ms. Carney seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

*** **REVIEW SIGNATURE FOLDER** - The Selectmen reviewed and signed.

*** **CONSTRUCTION PERMIT**
Map 11, Lot 32

Map 11, Lot 32 – Ms. Carney made a motion to approve the Permit for Map 11, Lot 32. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

In the case of a new build, Ms. Silverman discussed the need to have someone go out to verify the location, and to determine what is being built is according to what has been submitted. After discussion, the Selectmen agreed to be proactive and to verify the setbacks, if within 5 feet of the legal setback.

*** **DISCUSS STEEPLE**
Re: Architect
Steeplejack

Mr. Baker shared that he met with Ron Michaud, Apex Chimney and John Looney, JML Engineering to inspect the steeple. Mr. Looney took pictures of the support beam, which is compromised. Mr. Baker felt Mr. Michaud was very qualified and what he has learned is that the Town needed a steeplejack. Mr. Baker discussed what was discovered by the steeplejack during the inspection. Mr. Baker shared that he hoped the Selectmen would decide on the architect and he was learning more towards Dave Drasba, as he already works with Ted Fellows. The Selectmen felt he had more understanding of the LCHIP grant.

Mr. Baker made a motion to get an hourly rate from Dave Drasba. Ms. Silverman seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

Mr. Baker would like Mr. Drasba's timeframe and to get the process going on the next steps – grant and an RFP. Ms. Favreau shared that Mr. Michaud would not remove the steeple. Mr. Baker suggested that Mr. Drasba look at what the steeplejacks have submitted to-date. The Selectmen agreed they would like to get an RFP out within a month. Ms. Favreau would research the LCHIP requirements.

*** **DISCUSS FLYER**

Ms. Silverman shared that Ms. Carney's brother worked on the flyer that was used 5 years ago. Mark Funk had shared with Ms. Silverman that Roxbury would like to go in with Fitzwilliam again and share the cost. Ms. Silverman mentioned it was mailed to all of the voters in the district. Mr. Baker stated he has a hard time going with something that tells people how to vote. Ms. Carney noted when the Selectmen met with John Tommila last week, the Selectmen told Mr. Tommila the Town

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couldn't support the group monetarily because the group was saying to vote No. The Selectmen discussed mentioning what the tax impact might be and making it informational only. After discussion, the Selectmen agreed they don't want to be blatant in telling people how to vote but to let them know the ramifications of the vote. Ms. Silverman would contact Mr. Funk after the meeting. Ms. Carney would contact her brother.

*** REVIEW RAFFLE PERMIT

Raffle Permit for Associated Sportsman's Club – July 14, 2018. Ms. Carney made a motion to accept. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

*** REVIEW LETTER FROM MR. BURNHAM

Ms. Favreau shared that Franklin Burnham was back to the same issue. Ms. Silverman reviewed Mr. Burnham's letter. The Selectmen agreed that a letter be written to Mr. Burnham acknowledging receipt of his letter.

*** DISCUSS ZBA APPOINTMENTS

Ms. Silverman shared that the ZBA asked to have a couple of people reappointed. Ms. Silverman had shared with them that until there was a letter of resignation, the Selectmen would not make any appointments, as they have a full board. Ms. Silverman noted that Gretchen Wittenborg and Susan Massin were interested in serving on the ZBA.

*** REVIEW ZBA NOTICE OF DECISION

Ms. Silverman reviewed the ZBA's Notice of Decision regarding Lon Caracappa. Legal advice was gotten and the ZBA followed that advice. It was learned that a Construction Permit does not require the signature of the land owner of a right-of-way. The ZBA has sent Mr. Caracappa back to the Selectmen. A new Construction Permit needed to be submitted and the fee would be waived. Mr. Caracappa would need to provide a drawing, setbacks, and a shorelands permit. The Selectmen would review what he submits and if it doesn't meet the setbacks, he would need to go to the ZBA for a variance. If the ZBA denied the request, Mr. Caracappa would need to go to Superior Court.

*** NON-PUBLIC SESSION RSA 91-A:3 II(b) - HIRING

At 6:56 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(b). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.
At 6:57 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes.

OTHER BUSINESS:

The Selectmen reviewed the information that Ms. Favreau had gotten on KENO.

Ms. Silverman explained accessory and principal use in the Solar Ordinance.

Review Driveway Permit - The Selectmen reviewed.

Mr. Baker made a motion to adjourn the meeting at 7:07 p.m. Ms. Silverman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Daniel Baker
Board of Selectmen