



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
January 26, 2022
7:00 P.M.

Join Zoom Meeting

<https://us06web.zoom.us/j/89535086970?pwd=TUJGNVdDWGpTM2ZXL0VGmNl2OHFQZz09>

Meeting ID: 895 3508 6970

Passcode: 856438

+16468769923,,94817780575#,,,,,0#,,329004# US (New York)

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If you are unable to access the meeting by ZOOM please call 603-585-7723

Selectmen Present: Robyn Bates, Brian Doerpholz, John E.F. Craig

Guests: in person – Dana Pinney & Richard Thackston, Jr. via Zoom – Robert Ford, Jean Ford

Ms. Bates called the meeting to order at 7 P.m.

PRIMARY:

PUBLIC COMMENT : Mr. Doerpholz stated that he met with Johnson Roofing and he can do the work once we obtain the stops for the roof. Ross Tourigny has these items, he has offered to sell them to the town for \$25.00. The door on the control house is deteriorated. This needs to be replaced, Glenn Smith will get some pricing. John Greer has recommended replacing the breaker panel. Mr. Doerpholz does have a question for John Greer on this. Ms. Bates questioned what he thought this would cost. Mr. Doerpholz stated he is estimating around \$1000. Mr. Doerpholz made a motion to purchase the stops from Ross Tourigny, the motion was seconded by Mr. Craig, the motion passed 3-0. The board would like to talk to Johnson Roofing with regard to the town hall roof as well. Mr. Craig stated that Wade Leventry has suggested having a contractor view the jobs when we are reviewing. Ms. Bates stated that we did have our Code Enforcement Officer, Justin Killeen do this when we did the initial assessment of buildings. Mr. Doerpholz stated he feels that we need to revisit buildings in the spring and determine which projects we want to move forward with. Ms. Bates stated that the problem with waiting until spring is a problem with getting contractors to do the work. Ms. Bates made a motion to contract with Johnson Roofing for the Transfer Station, the motion was seconded by Mr. Craig, the motion passed 3-0.

Mr. Craig called both phone numbers on the note that was left with regard to the locks and both numbers are not the contact that was left. Mr. Craig questioned if we had heard anything on the Nexterra project. Robyn would like to send Pam Monroe another email questioning the status.

Mr. Craig stated that we discussed sending our representative a letter with regard to remote meetings. Mr. Doerpholz stated that he read the bills and can't support any of them, they are changing 91-A. He feels that correct way to do this is through a state of emergency through the Governor. Ms. Bates stated then maybe we should send individual letters, not as a board. Ms. Bates stated that maybe we can generalize the letter and indicate that local communities need to decide how best to conduct their own meetings. Ms. Bates asked that one of them draft a new letter.

Next week meeting, changed to Tuesday at 9:00

Ms. Bates stated that she will not be running for office in March. She and Mr. Craig did have a conversation and he will be running for this term. Ms. Bates stated that she does not feel that she could fulfill her duties. She has several times that she will be away and does not feel that she can dedicate the time to this position. Mr. Craig stated that he does not feel it would be fair to not run

given the amount of time that has been spent training and bringing him up to speed. Mr. Doerpholz stated that does not want to be the chair.

Board of Selectmen town report. Mr. Doerpholz would like to revise this some. Mr. Craig would like to add a thanks to our staff and volunteers. Ms. Bates stated that we will dedicate the annual report to Dan Baker.

*** **APPROVE MANIFESTS:** Mr. Craig made a motion to approve, the motion was seconded by Mr. Doerpholz, the motion passed 3-0.

*** **APPROVE MINUTES**
January 20, 2022 – Public: Mr. Doerpholz made a motion to approve, the motion was seconded by Mr. Craig, the motion passed 3-0.

*** **REVIEW SIGNATURE FOLDER:** Reviewed

*** **CONSTRUCTION PERMIT**
MAP 25, Lot 5: Ms. Bates stated that is a renovation build out of the second floor. Ms. Bates feels that this would require a land use review to determine if it needs to go to ZBA or Planning Board,

*** **OCCUPANCY PERMIT**
MAP 21, LOT 47: Mr. Craig made a motion to approve, the motion was seconded by Mr. Doerpholz, the motion passed 3-0.

*** **UPDATE ON BOARD MEETINGS:** Mr. Doerpholz stated that budget decided to have police and ambulance back in. They did approve the ambulance budget. The only budget they have not finalized is the police. The budget committee increased the CIP for the highway purchase expendable trust to \$12,000. Mr. Craig made a motion to increase the board recommendation for the highway department purchase expendable trust to \$12,000, the motion was seconded by Ms. Bates, the motion passed 3-0. The two budgets that were cut, Planning Board and Animal Control, both department heads agreed that they would amend their budget.

*** **DISCUSS CHANGES TO TOWN RENTAL POLICY:** Mr. Craig reviewed our existing regulations and made suggested changes. The board would like the common committee to review this as well. Ms. Bates feels that we should have a larger security deposit for parties larger than 50, this should be increase to \$500. Mr. Doerpholz questioned if they do not clean up to our satisfaction do we keep a proportional part of the security deposit.

*** **REVIEW QUESTIONS ON CONDITION OF PROPERTY AND ENFORCEMENT:** Mr. Craig stated that there have been comments at the Historic District commission with regard to the condition of some buildings. Ms. Bates stated that we cannot give them any tax breaks unless they meet qualifications in place for exemptions. Mr. Craig questioned if the board can reach out to find out why there is no upkeep. Mr. Thackston stated that if it is a health and safety issue, we have the authority to enforce. Mr. Doerpholz stated that we have made the decision in the past to not take properties, the town does not want to be landlords. Ms. Bates stated that when she was on Historic District Commission we looked into this and brought it back to Planning Board to determine if there was an ordinance that could be written and they did not want to do this. Mr. Doerpholz stated that the Historic District can address this in their guidelines. Mr. Pinney feels that safety issues can be addressed, but we have no ordinances in place to address.

*** **DISCUSS AMBULANCE SERVICE:** Ms. Bates questioned when would the board like to discuss our letter of intent. Mr. Doerpholz suggested Adam Dubriske and Mark Huntoon put this together and then the Boards review. Ms. Bates stated that she feels the selectboards need to concentrate on how do we get compensated, and procedures. Mr. Thackston stated that the Deputy Fire Chief from Troy is not in support of this and there may be some pushback. Ms. Bates stated she feels that we need to obtain a MOU template. Mr. Thackston stated that he understood from the initial contact with Joe Hoppock that we would need to create a new EIN and this would fall under this. There are many questions that need to be answered with regard to this matter. Mr. Doerpholz stated that it makes sense for the two towns to work together. Ms. Bates stated that we need to get the facts and make decisions. Ms. Bates stated that she feels that we need to make a list of what we feel should be included in the MOU. Mr. Craig questioned if they should come up with their own list and then add together.

*** **REVIEW DRAFT WARRANT :** The board reviewed the draft warrant. They discussed the article relative to the Fire Department structure and questioned if there should be some recognition of the Firewards, they agreed that this should be done at next years meeting.

Next weeks agenda items, MOU for ambulance and AARPA money. The board discussed the need to go forward with the water system at the Public Safety building. The board would like another quote for a system. We will ask Mr. Kenison to obtain this.

INFORMATION

ON-GOING BUSINESS:

- *** **TOWN-WIDE ISSUES TO BE ADDRESSED AND THEIR ENFORCEMENT**
- Unregistered vehicles
 - Debris and junk in yards

Posted:
Fitzwilliam Town Hall
Fitzwilliam Post Office
Fitzwilliam-nh.gov

Mr. Craig questioned if the board wanted to speak with the water district with regard to ARPA. Mr. Craig will see if they can meet with us next week.

There being no further business, Mr. Doerpholz made a motion to adjourn at 9:06 pm, the motion was seconded by Mr. Craig, the motion passed 3-0.

Debbie Favreau
Town Administrator

Robyn Bates, Chairman

Brian Doerpholz

John E.F. Craig
Board of Selectmen