



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**January 22, 2018**  
**7:00 p.m.**

**Selectmen Present:** Susan Silverman, Nancy Carney, Daniel Baker

Ms. Silverman called the meeting to order at 7 p.m.

**PRIMARY:**

**\*\*\* BUDGET DISCUSSION**  
- **Review Warrant**

The Selectmen reviewed and discussed the Warrant Articles.

**\*\*\* APPROVE MINUTES**  
- **January 16, 2018**

Ms. Carney made a motion to approve the minutes. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER –** The Selectmen reviewed and signed.

**\*\*\* CONSTRUCTION PERMIT**  
- **Map 23, Lot 26**

**Map 23, Lot 26 –** Ms. Carney made a motion to approve the Permit for Map 23, Lot 26. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0  
The Selectmen agreed that an Occupancy Permit was needed.

The Selectmen discussed seasonal versus year-round and septic systems being stressed due to going from seasonal to year-round living without being updated. It was hoped that shoreline protection would be defined.

**\*\*\* REVIEW ABATEMENT APPLICATION**

The Selectmen reviewed the Abatement Application for Ravenwood Trust - Amber Doherty (Map 3, Lot 34). Ms. Favreau explained that Avitar had done an estimate because they couldn't get to the property and estimated that construction was complete. However, once Avitar had been granted access, it was determined that construction was at 50%.

Ms. Carney made a motion to approve the Abatement Application in the amount of \$2,565.81. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW DRAFT OF TOWN REPORT**

Ms. Silverman would e-mail the report to the Selectmen to review.

# BOARD MEETING MINUTES

## January 22, 2018

### 7:00 p.m.

#### \*\*\* TOWN HALL STEEPLE UPDATE

- Structural Engineer
- Apex Chimney
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**Structural Engineer** – Mr. Baker shared that he and Ms. Favreau had contacted a few contractors to see if there was any interest in bidding on the steeple project. Mr. Baker talked with Christopher Fournier, with HEB Engineers out of North Conway. Mr. Fournier was very informative and they have experience. Mr. Baker also talked with Ted Fellows.

Ms. Favreau reviewed the original estimated costs from Scully Architect for the steeple project. Mr. Baker noted that Mr. Fellows had the experience and he was local, won't have to pay travel time. Mr. Baker mentioned to the Selectmen that he would like to contact Scully Architect and they agreed. Ms. Favreau stated the need to make it clear that when the Selectmen originally discussed this project it included McMillan but now it wouldn't include them.

Mr. Baker shared that each person that comes to the table would bring concept of design and build from steeplejacks and he wasn't sure how much of each service the Town would need. Mr. Baker stated this was how he would present it to Mr. Fellows. The Selectmen agreed to bring them in to discuss the project.

Mr. Baker shared the Town needed professional services and they were expensive. The Selectmen agreed. The Selectmen also discussed the LCHIP grant. Ms. Silverman shared it was good to get that information out. Ms. Favreau shared that she had talked with the State and information would be sent to her on the Moose Plate grant, which was \$10,000 with matching funds. Not sure if it could be existing funds but the person at the State would check to make sure it didn't need to be new money.

**Apex Chimney** – Ms. Favreau shared that she had talked with Ron Michaud today and she was very impressed. Mr. Michaud was out of town until February 4<sup>th</sup> and once back he would contact Ms. Favreau to come and look at the steeple. Ms. Favreau sent Mr. Michaud the initial report of finding.

#### \*\*\* REVIEW DOCUMENTS FROM VACHON CLUKAY & COMPANY

Re: **Governance Report for Audit**  
**Letter of Engagement**

The Selectmen reviewed the Governance Report for Audit and the letter of Engagement.

Ms. Carney made a motion to accept the agreement with Vachon Clukay. Mr. Baker seconded. Mr. Baker – Yes, Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 3-0

#### \*\*\* DISCUSS OIL COMPANY

Ms. Favreau shared that another building ran out of oil – the Village Fire Department and that Mr. Baker met the delivery guy. Ms. Carney shared that Dead River's drivers can't reach the fill nozzle and suggested building a ramp. Ms. Carney also shared there was a concrete block there but it was slippery. The Selectmen discussed the weather conditions affecting oil usage. Ms. Favreau also shared that Gene Cuomo had mentioned maybe it was time to change and that he uses Swanzey Oil and has a good relationship with them. Ms. Favreau mentioned that the Town doesn't have a fixed price with Dead River. Mr. Baker shared that commercial customers can get a price over Spot. The Library was also willing to change. Ms. Favreau also mentioned that she wasn't happy with the service she received when she called.

#### OTHER BUSINESS:

Ms. Silverman shared that she had done some research on the school district funding and had found a data base of all corporate school districts and the different formulas. Ms. Silverman had spoken to Doug Ley and he was sending her information on school funding and information on bills coming into the legislature. Ms. Silverman mentioned there was some discussion on making it easier to dissolve districts. Ms. Silverman discussed the article that was in the Keene Sentinel. Mr. Baker asked why it was so expensive to fix Troy Elementary. Ms. Carney noted that it was old and was 4 stories. The Selectmen discussed the deliberative session.

Ms. Favreau mentioned that she had posted the notice on the information meeting to be held on Monday on the website and at the post office. Ms. Silverman stated the information session would be held from 7:00 – 8:00 p.m. and she would forward the report on the school districts to them.

Due to the Holiday on Monday, February 19<sup>th</sup>, the Selectmen agreed to meet on Tuesday, February 20<sup>th</sup> at 6:00 p.m. instead and they also agreed not to meet on March 12<sup>th</sup> as it was the day before Town Meeting.

**BOARD MEETING MINUTES**  
**January 22, 2018**  
**7:00 p.m.**

Ms. Silverman made a motion to adjourn the meeting at 7:50 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Daniel Baker  
Board of Selectmen