



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**JANUARY 19, 2017**

**Selectmen Present:** Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 2 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
- **January 9, 2017**

Mr. Holman made a motion to approve the minutes. Ms. Silverman seconded. Mr. Holman - Yes, Ms. Silverman - Yes.  
Approved – 2-0

**\*\*\* APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Silverman seconded. Mr. Holman - Yes, Ms. Silverman - Yes.  
Approved – 2-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

Ms. Silverman made a motion to approve the contract with Vachon Clukay & Company PC. Mr. Holman seconded.  
Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 2-0

**\*\*\* APPOINTMENTS – ECONOMIC COMMITTEE**

Ms. Silverman shared that the Economic Committee would like to nominate Adrianna Stefanko as a regular member, and Mary Belle Isle as an alternate.

Mr. Holman made a motion to appoint Mary Belle Isle to the Economic Committee, as an alternate. Ms. Silverman seconded.  
Mr. Holman - Yes, Ms. Silverman – Yes. Approved – 2-0

Nancy Carney arrived.

Ms. Silverman made a motion to appoint Adrianna Stefanko to the Economic Committee. Ms. Carney seconded.  
Ms. Carney – Yes, Mr. Holman – Abstained, Ms. Silverman – Yes. Approved – 2-0

**\*\*\* DISCUSS PAYMENT TO FITZWILLIAM NEWSLETTER**

Ms. Favreau shared the Town used to pay for the bulk mail permit but now the newsletter incurs the expense. Last year the Selectmen approved reimbursing the newsletter for the permit fee.

Ms. Silverman made a motion to approve reimbursement of the permit fee for the newsletter. Mr. Holman seconded.  
Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* DISCUSS ZBA HEARING**

Ms. Silverman shared that the ZBA denied the Construction Permit for Mr. Vincent. Mr. Vincent's niece was in attendance at the hearing and apologized and complemented the Fire Chief and Chief DiSalvo. Ms. Silverman shared that they wanted to amend the application and the ZBA stated they would need to re-apply for a Construction Permit and it would be sent back to the ZBA. Discussion was held on the fact that the property was located in the Historic District. Ms. Silverman shared that she would bring this up to ZBA. Ms. Silverman also shared the person assisting Mr. Vincent thought the property was 6 acres and he was informed that there was less than an acre. Gretchen Wittenborg got advice from NHMA who stated that

everything done without the permit needed to be torn out. Discussion was held on having to tear out the kitchen, bedrooms could remain and updating the septic system. Ms. Silverman stated that in the meantime, the State has passed accessory dwelling regulations but the Town already has an ordinance.

**\*\*\* REVIEW BOARD OF SELECTMEN REPORT**

Ms. Silverman shared the report that she had drafted. The Selectmen reviewed and approved.

**\*\*\* NOTICE OF TOWN CLERK OFFICE CLOSED – FEBRUARY 21, 2017**

Ms. Silverman shared that the Town Clerk would be closing the office for a few days in February due to the State's software conversion.

**\*\*\* NON-PUBLIC SESSION – RSA 91-A:3 II(a) – EMPLOYEE EVALUATION**

At 2:20 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 2:22 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

**\*\*\* DISCUSS STEEPLE REPAIRS**

Ms. Silverman shared that Natasha Michelson passed along information on a company who does steeple repairs. She indicated it would cost \$80,000 just for them to do an assessment, even though we have already had one done on the project. Ms. Silverman noted being able to state that another company had been contacted.

Ms. Favreau shared that someone had mentioned to Ms. Michelson that there was a bow in the front of the Town Hall on the columns. Bill Harper noted this and shared that it would need to be looked into. Mr. Harper's current estimate was \$159,139. Ms. Favreau and the Selectmen agreed that Mr. Harper was good to work with and was good to the Town when he noticed additional work that needed to be done.

**OTHER BUSINESS:**

The Selectmen reviewed the letter from Mr. Vincent.

The Selectmen reviewed a more in-depth Frequently Asked Questions information sheet created by Rick Van de Poll on the Prime Wetlands. Ms. Favreau would post on the Town's website.

The Selectmen reviewed the notifications that Lisa Jacob's latest motions have been denied by the Court.

Ms. Silverman asked about long distance at the Police Department. Ms. Silverman shared that she had talked with Chief DiSalvo regarding their phone issues and while Ms. Silverman was on the phone, she was able to talk to a person that had been connected into the Police Department phone line. Discussion was held on the confidential aspect of this issue.

Mr. Holman mentioned the Transfer Station and how they were loading and asked what the Town's contract was with the company if their vehicle was damaged by Transfer Station employees. Mr. Holman asked about the certifications of the Transfer Station employees. Ms. Silverman shared that Gene Cuomo stayed on top of that and the employees were certified.

Ms. Silverman shared the map of the six proposed Prime Wetlands had been printed and was located in the lower meeting hall.

Ms. Silverman made a motion to adjourn the meeting at 2:43 p.m. Mr. Holman seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Chris Holman  
Board of Selectmen