



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**JANUARY 5, 2017**

**Selectmen Present:** Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 1 p.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
- **December 28, 2016**

Mr. Holman made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* 1:00 PM CONFERENCE CALL WITH ROAD AGENT GENE CUOMO**

The Selectmen asked Gene Cuomo about Chris Silvia. Mr. Cuomo reported that Mr. Silvia had resigned and had given a two week notice. Ms. Silverman asked about Mark Sweeney. Mr. Cuomo shared that Mr. Sweeney told the guys he resigned. Mr. Cuomo thought it was due to a deviation of the plan. Mr. Cuomo shared that he wasn't working and the guys were doing his route. Mr. Cuomo doesn't know what happened. Mr. Cuomo shared that Dave Loock would do plowing with his own equipment and he has hired Ross Tourigny as a part-time plow operator. This has been put in place until Mr. Cuomo hired someone. Ms. Silverman shared her experience with West Lake Road on New Year's Day and mentioned that it was still in terrible condition. Mr. Cuomo stated the road was plowed and had been treated. Mr. Cuomo shared it took time for the salt to work. Mr. Holman asked if we had an agreement with the contractors. Mr. Cuomo shared that he and the Selectmen have had this discussion before but he has never had an agreement and if he did, he could have held Mr. Sweeney to it. Mr. Cuomo stated it was up to the Selectmen to make this a policy. Mr. Holman asked if at some point Mr. Cuomo would get the snow plow routes on GPS, with Sandra Gillis' assistance. Mr. Cuomo shared that everyone has their route and when one guy gets done – they help each other. Mr. Cuomo questioned using GPS as their phones don't have it. Mr. Cuomo reported that everything was under control and he hoped to find someone for the pay they offer.

**\*\*\* REVIEW SETTLEMENT AGREEMENT FROM BTLA**

Ms. Silverman reviewed the Settlement Agreement from BTLA. Ms. Silverman asked if the Selectmen thought it was a good idea to contact Charlie Koch to discuss the comment made that if someone got a better sale, why would they have to pay the extra tax, in anticipation of people coming in with high slips and challenging the value. Ms. Silverman asked Ms. Favreau to work with Mr. Koch to draft an article for the newsletter. Ms. Silverman asked the Selectmen if an information sheet on how the timber tax was assessed would be helpful. Mr. Holman asked that the article include information on Mr. Koch. The Selectmen agreed.

**\*\*\* REVIEW APPLICATION FOR TOWN HALL RENTAL**

Ms. Silverman reviewed the Application for Rental of Town Property request from Susan Bemis for the Fitzwilliam Community Church for August 12, 2017 for their Flea Market on the Town Common. The Selectmen approved the rental application with the following conditions: Chief DiSalvo needed to verify whether a detail Officer was required for any part of the event; Vendors would park behind the Town Hall once they were set-up; and no parking in Town Hall parking lot (Library) until Noon on Saturday.

\*\*\* **REVIEW ANONYMOUS LETTER**  
**Re: Parking on Upper Troy Road**

The Selectmen reviewed the letter. Ms. Silverman shared that they had already put the no parking information in the last newsletter and stated the Police Officers needed to enforce parking. Ms. Carney shared there was more than one car parked on the road all of the time. Ms. Carney also noted that the Selectmen do not respond to anonymous complaints. The Selectmen agreed that Police Officers needed to remind people that their vehicles were not allowed to be parked on the road during the winter. Ms. Favreau and the Selectmen discussed giving a warning to first time violators.

\*\*\* **DISCUSS PROSECUTOR**

Ms. Silverman shared that the Town's Prosecutor, Todd Prevett was leaving at the end of January and would be working for DCYF. Ms. Carney shared that he was leaving private practice. Ms. Favreau shared that it was a contractor position and she had asked Chief DiSalvo to network with other towns to find out who they use. Mr. Holman asked if there was anyone the Town had worked with previously that was available. Ms. Favreau shared who the Town had worked with in the past. The Selectmen would like to meet with Chief DiSalvo at their next meeting to discuss finding a new prosecutor and also find out the list of active cases. The Selectmen discussed and agreed that during the interim an attorney could be hired for a difficult case.

\*\*\* **OCCUPANCY PERMIT**

**Map 8, Lot 30-1** – Ms. Silverman made a motion to approve the Occupancy Permit for Map 8, Lot 30-1. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **CONSTRUCTION PERMIT**

**Map 10, Lot 44-01** – Ms. Carney made a motion to approve the Construction Permit for Map 10, Lot 44-01. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

\*\*\* **REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

**OTHER BUSINESS:**

**Reminder: Informational meeting – School budget – January 11<sup>th</sup> at 6:30 p.m.** – Ms. Carney shared that she hasn't heard anything, except for seeing articles in the Keene Sentinel. The Selectmen discussed.

The Selectmen reviewed the updated quote from Rindge Builders for Steeple repairs, which was significantly more. Ms. Silverman stated the need to go to the Historic District Commission to discuss materials to be used. Ms. Carney shared they meet on Thursday, January 12<sup>th</sup>. Ms. Favreau would asked Ms. Gillis to put the Selectmen on the Agenda for next week or next month. Ms. Silverman shared the new quote would be brought to the Budget Committee tonight.

Ms. Silverman reported on the Wetlands Public Hearing, which was well attended. Ms. Silverman realized after the meeting that a map wasn't available and that Henry Underwood of SWRPC could do a map showing the wetlands, 100 foot buffer, lot lines and numbers, not names. Ms. Silverman asked the Selectmen if they were interested in getting a copy of the map. The Selectmen agreed that it would be helpful to have one large map and smaller maps depicting each wetland to be nominated. The Selectmen discussed the 6 wetlands, the 100 foot butter and existing structures and septic systems inside the buffer, and the questions and answers that came up during the public hearing.

Cease and Desist Order Update - Ms. Carney reported that she and Chief DiSalvo talked with the tenants living in the new addition. They were not aware that they had to be out before Christmas as the landlord didn't share that with the tenants because he didn't want to ruin their Christmas. Ms. Carney shared what the owner would be doing moving forward. Discussion was held on the fine associated with a permit after the fact, applying for a duplex versus a dwelling conversion, and the septic system being replaced before moving in. Ms. Silverman asked to find out if they have a mortgage on the property, so the mortgage company could be notified about what was going on.

Ms. Favreau shared that all of the ponds in Fitzwilliam were part of the State's Protected Shoreland. Ms. Carney asked that this information be put in the newsletter. Ms. Silverman would like the process included as well and asked that this information be posted on the website.

The Selectmen reviewed department budgets and capital requests.

- Police Department budget: The Selectmen want to look at a long distance plan. After discussion, Ms. Silverman made a motion to reduce the budget to \$320,000. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0
- Fire Mutual Aid: Ms. Carney reported that she had been notified that the amount would be \$28,141 - the same as last year. Ms. Favreau asked to receive something in writing.

- Capital Projects: Highway Chipper – The Selectmen agreed to keep the requested amount of \$65,000.
- Capital Reserve: Fork Lift Expendable Trust – The Selectmen agreed that a Warrant Article was needed to change from Capital Reserve to an Expendable Trust to allow for equipment purchase and repairs at the Transfer Station.

The Selectmen had a lengthy discussion about smoke and carbon monoxide detectors and the cost of installation.

**ON-GOING BUSINESS:**

Mr. Holman made a motion to adjourn the meeting at 2:54 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Chris Holman  
Board of Selectmen