

1 **TOWN OF FITZWILLIAM**  
2 **Master Plan Steering Committee**  
3 **Minutes - DRAFT**  
4 **May 26, 2022**

5 **Members Present:** Rik Ekstrom Brian Doerpholz; Laurie Lafond; Martin Nolan.

6 **Planning Board Members Present:** Barbara Young; Suzanne Gray (remote).

7 **Staff Present:** Lori Nolan.

8 The meeting was called to order at 6:00 pm.

9  
10 The *What We Heard* document has been sent to the community in the newsletter.

11  
12 Discussion was held on the best ways to organize the Master Plan, including what core chapters and  
13 additions should be included. Implementation must be in the forefront the entire time. It is also necessary  
14 to create goals and strategies.

15  
16 The group set a goal to deliver a draft of the Master Plan to the Planning Board by the end of the summer.  
17 It was suggested that a Planning Board member be part of each sub-group or the Planning Board is  
18 provided with progress drafts. It was alternatively suggested that the group establish the goals and  
19 strategies and then write the plan.

20  
21 Focus must be on the required chapters – Vision and Future Land Use. The *What We Heard* document is  
22 a good outline to help brainstorm.

23  
24 It was decided that individual members of the Steering Committee would write possible goals and  
25 strategies.

- 26 • Barbara: Historic Preservation and Heritage
- 27 • Rik: Population and Housing
- 28 • Lori: Land Use
- 29 • Laurie: Natural Resources and Conservation
- 30 • Robin: Arts and Culture
- 31 • Suzanne: Economic Development
- 32 • Karen: Youth and Education
- 33 • Skip: Transportation and Infrastructure
- 34 • Richard: Recreation

35  
36 Rik will provide the group with a basic outline template.

37  
38 The next meeting would be June 8 at 6:00pm.

39  
40 The meeting was adjourned at 7:44pm.

41  
42  
43 Respectfully Submitted,  
44 Lori Nolan  
45 Land Use Coordinator