

TOWN OF FITZWILLIAM

PLANNING BOARD

Minutes - DRAFT

February 15, 2022

Planning Board Present: Suzanne Gray, Chairman; Paul Haynes, Vice Chairman; Barbara Young; Karen Craig; Ed Goodell, Alternate; and Robyn Bates, Selectmen's Representative.

Planning Board Absent: Robin Peard Blais, Secretary; Nolan Buonomano.

Staff Present: Lori Nolan, Land Use Coordinator.

Guests Present:

Chairman Suzanne Gray called the meeting to order at 7:00 pm and held roll call. With the absence of two Board members, Ed Goodell (alternate) was seated as a voting member.

Minutes Review

After a brief discussion and one minor addition, **Barbara Young motioned to approve the minutes of February 1, 2022 as amended. Paul Haynes seconded. Motion passed.**

Yes: 5 [Gray; Haynes; Young; Craig; Bates]; No: 0; Abstained: 1 [Goodell]

Old Business

Master Plan Update:

Gray stated that a large size postcard was mailed out to each mailbox in town as a reminder to complete the comprehensive survey. She also updated the Planning Board on the Community Forum to be held on March 26 at Emerson School. There will be at least six break-out sessions. Each session will be a different topic. Karen Craig outlined the general schedule. There is a plan to hold the event in a hybrid environment allowing for remote participation. The Planning Board then discussed offering child care, facilitators, and the need for police presence at the event.

New Business

CIP

Goodell discussed his time as the Planning Board representative to the CIP Committee. Overall, he felt it was a good experience. He stated the CIP decisions are outlined in the Budget Committee's meeting minutes. However, there was a \$44,000 reduction from the proposals originally submitted for CIP funding. There was one instance that the proposal was increased due to recommendations from the Budget Committee. The highway equipment repair fund was increased by \$2,000 to a total of \$12,000.

The Planning Board then discussed CIP vs operating budget. Comments were made at how well the Town spends its money and is fiscally responsible. Goodell stated that the CIP Committee asked about the use of volunteers to work on various projects. He suggested using the website as a mechanism to call for volunteers.

Appeal Cases

Gray outlined three cases that were appealed. None of the cases dealt with ordinance issues.

- Herrick – appealed to Superior Court. Case dismissed for lack of ZBA jurisdiction.
- Onges – appealed to Housing Appeals Board. Case is still pending.
- Irving – abutter appealed to Superior Court. Case is still pending

Ordinance Review

Gray discussed the "parking lot" list of possible ordinances to be reviewed in 2022.

- Drive Thru's: currently only bank drive thru's are defined.
- Defining short-term vs long-term rentals (Airbnb).
- Noise (tannerite/fireworks): the LUC stated that tannerite cannot be regulated as it falls under ammunition.
- Tiny Homes: the LUC did not think the Town could proceed until the State recognized Appendix Q of the IRC.
- Junk/Junky Yards: a BoS request
- Hammerhead Lots
- Sign Ordinance: group business is not defined.
- Duplexes
- Workforce Housing
- Cannabis: may fall under business or professional office due to its medical classification.

Complaint against Rolf and Barbara Briggs

The LUC has since spoken with Rolf Briggs. The Briggs are aware of the complaint. The DPW Director has also confirmed that re-grind was used.

With no further items to discuss, **Haynes motioned to adjourn the meeting. Gray seconded. Motion passed unanimously.**

Yes: 6 [Gray; Haynes; Young; Craig; Goodell; Bates]; No: 0; Abstained: 0

The meeting was adjourned at 8:37 pm.

Respectfully Submitted,
Lori Nolan
Land Use Coordinator

Minutes approved as written on March 1, 2022.