

## **Fitzwilliam Economic Committee**

May 7, 2018: Fitzwilliam Town Hall

### **The goals of the Economic Committee:**

It is the mission of the Fitzwilliam Economic Committee to enhance the vitality of the local economy by attracting new businesses, supporting existing businesses and attracting complementary commerce. We seek to build community by strengthening relationships while preserving the rural character of the town.

**In attendance:** Adrianna Stefanko, Suzanne Gray, Skip Hagstrom, & Caroline Tremblay

**Absent:** Chelley Tighe, Steve Reinhart, Danielle Jacques & Mary Belle Isle

**Guest:** Chip Baker

**Minutes:** February 5, 2018

### **Meeting called to order by Adrianna at 7:00 pm.**

Chip Baker was here to represent the Fitzwilliam Community Church, who wants to take part in the Fitzwilliam Fantasy Faire. They would like to create a labyrinth on the church grounds. Since the Faire has a wellness tone to it, the labyrinth should fit in well. A crosswalk was suggested to connect the common to the church grounds. Suzanne has some cones that could be used. Caroline will send Chip a tweaked version of the registration form to highlight the organizations that will be taking part.

The committee thanked Chip for attending and Adrianna continued the discussion on the Faire updates. Adrianna would like to have the Fitzwilliam color brochure available at the event. Some upcoming expenses are the port-a-potties, for which Caroline will follow up with Debbie on, and the purchase of the tote bags. The plan is to have the tote bags ready to showcase at the next CCC event and the concerts on the common. The price is \$260 for 50 bags. Will also need name tags for the volunteers.

### **Review of the BOS meeting:**

Suzanne gave a run-down on the meeting with the select board and stated it was well received. The members introduced themselves and gave their purpose as outlined in the Master Plan. The Mission Statement was officially approved by the select board. Caroline was approved as a new member. Also agreed upon was the intent to have two meetings a month, on the first & third Mondays, and to reduce the number of members from 7 down to 5, with having 3 alternates. Ship Hagstrom and Chelley Tighe have requested to become alternates. They also agreed to allow Danica to finish the work on the business flow chart and to do the in house printing, as long as her hours are kept below 30 hours per week. The committee also discussed the CCC events, involving other local organizations in these events, and updated them on the FFF.

### **May CCC Event:**

Adrianna will purchase supplies for the CCC event, at her discretion, choosing reasonably priced items. She will also purchase 2 sandwich boards through the vendor used by the Inn. This event will be part 2 of the DISC Assessment, focusing on crafting good questions. Suzanne will lead with an introduction of what DISC is, using handouts. Caroline will provide feedback scenarios and Adrianna will end with a wrap-up. Suzanne will provide a flip-chart. Still needed is an agenda, save the date card for the next event, and a feedback card. Marion will create an event on FB and advertise in the Newsletter. After

the event, Adrianna will thank those who attended. Marion will send the committee email address to Adrianna along with the list of past CCC attendees.

Adrianna created binders for all members and will distribute at the next meeting.

Next meeting is June 4 at the Town Hall.

Meeting adjourned at 9:15 pm.

*Minutes taken by Marion Wheeler*