

DRAFT
Town of Fitzwilliam
Planning Board Meeting
May 2, 2017

Members Present: Terry Silverman, Suzanne Gray, Robin Blais, Paul Haynes, Matt Buonomano, Ross Tourigny

Others Present: Nancy Carney, Selectman's Representative

Call to Order: 7:05 PM

No public hearings were scheduled. The Board discussed administrative and planning issues and the "to do" list of items leftover from years past.

Silverman reported that he and Suzanne Gray had met with the Board of Selectmen to present the Planning Board's recommendations regarding the job description for the land use assistant position. Buonomano was at the meeting also.

The hours had been changed to 25-30 hours per week, to be reassessed after 3 months. The Planning Board Chairman supervises the position, and any change in schedule will be communicated to the Selectmen's office.

Gray noted that the position will not have benefits, because the number of hours worked falls below the benefit threshold of 35 hours.

Carney noted that starting at part time is easier than having to reduce hours later on. She added that a reassessment at three months will coincide with budget preparation, which will allow changes in the number of hours, if any. She suggested the Planning Board can contract with a consultant for any large projects as necessary.

Silverman noted that it might be considered a conflict of interest for anyone from the Planning Board to answer questions from an applicant preparing an application for the Board. He added that it is incumbent on the Selectmen's Office to manage incoming calls. Selectmen's office staff can then call the Planning Board for a response, which will be conveyed by that office staff to the applicant. Buonomano suggested that two people could be hired, one to be a note taker (minutes) and one to do the rest of the administrative work.

Silverman said they need someone with a "feel" for the duties of the three land use boards. The suggested rate of pay is \$15.44 per hour. He added that needing to be open during town open hours commits a candidate to being at work Monday and Friday mornings, Tuesday and Thursday afternoons and Wednesday evenings. This schedule may interfere with holding a second job, by tying up someone for a whole week.

Gray spoke about creating an ad for the position and posting it with OEP, SWRPC, NHMA and Plan-Link, and Antioch, Keene State and UNH.

Silverman said he had reviewed the Prime Wetlands report from Dr. Van der Poll and plans to ask that the references to the pipeline project be removed. The Board added that perhaps the wording could be more inclusive by using "energy infrastructure" or "commercial or industrial development" in its place.

The Board reviewed the list of projects the Board has considered pertinent in the past. Additional suggestions

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included prioritizing solar and wind energy for commercial use for further discussion; and consider amending the wireless communication overlay district ordinance. Buonomano suggested consideration of the fee structure. It will be on the next Planning Board agenda.

Tourigny asked if there was any property in town that would be attractive for installation of wind turbines. Silverman asked if wind energy infrastructure was required by federal or state law to be sited anywhere in town. (See NH RSA 674:63)

Gray noted that the turbine noise has an impact on neighbors. Silverman asked if there were any local target areas for installation of wind turbines.

Carney reviewed actions the Selectmen have been taking regarding code enforcement, including fines and going to court.

Carney reported that she contacted DES and according to them no operations at the Desmond property (wood pellets, pallets, and wood grinding operation) on Route 12 S. are impacting wetlands as first thought. She reported on action taken notifying a vehicle repair operation in the Sip Pond area that they must meet with the Planning Board for a site plan review. She added that there are hazardous materials on the property. Gray asked if the Conservation Commission had been notified of this activity.

The Board reviewed minutes of the April 25, 2017 meeting. Buonomano moved, Haynes seconded and the Board approved the minutes as written.

The meeting adjourned at 8:15 PM.