

BUDGET COMMITTEE MINUTES

December 13, 2018

Members Present: Carl Hagstrom, Winston Wright, Virginia Doerpholz, Martin Nolan, Kathy Stark, Ben Thomas, Andrew Wood, Debbie Favreau, and Selectman's Representative, Dan Baker

Members Absent: none

Mr. Hagstrom began the meeting at 7:00 pm.

Minutes: Mr. Wood made a motion to accept the minutes of 12-6-18 and Ms. Stark seconded. All members voted in favor.

Members were asked to review the budgets of the Police Department & Animal Control.

Police Department: Chief Leonard DiSalvo presented the budget for the Police Department. Mr. Hagstrom asked about the number of personnel. He replied that there are 3 full time, 5 part time, and one part time administrative assistant in his department. Chief DiSalvo stated the salaries are up due to the 3% cost of living increase and there is also one promotion and one step increase coming up. The newly hired administrative assistant will be working 30 hours per week. Mr. Wood needed clarification on the part time salaries, perhaps a breakdown of this line item. Ms. Stark suggested he use the format the Library used in breaking down their salaries. Chief DiSalvo will resubmit this next week. Mr. Wood commented on Line 660 Vehicle Repairs. Chief DiSalvo shared that there are no anticipated repairs and a new vehicle will be arriving in April. Mr. Wood was concerned that the figure was low and suggested it be increased, as repairs can be costly. Mr. Baker suggested it be increased to \$3000 from the requested \$2000 amount. Ms. Favreau indicated that the Police Revolving account, which is used primarily for special detail payroll, can also be used for repairs if needed.

Animal Control: Chief DiSalvo presented this budget. He shared to the committee that it was a slow year with not much activity. Mr. Wood inquired about line 629 Equipment Purchase as there was no amount expended to date. Chief DiSalvo stated the department hasn't needed anything this year so far.

With no other questions or concerns, the meeting was adjourned at 7:40 pm.

Submitted by Marion Wheeler

