



BOARD OF SELECTMEN
P.O. BOX 725
FITZWILLIAM, NH 03447
(603) 585-7723 Fax: (603) 585-7744
Email: fitzwilliamnh@fitzwilliam-nh.gov

BOARD MEETING MINUTES
July 24, 2019
7:00 P.M.

Selectmen Present: Daniel Baker, Robyn Bates, Charles Kenison

Mr. Baker called the meeting to order at 7 p.m.

PRIMARY:

*** **APPROVE MINUTES** – To be approved at a later date.

*** **APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

*** **REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

*** **CONSTRUCTION PERMIT**

- **Map 32, Lot 45**
- **Map 41, Lot 1**
- **Map 11, Lot 26**
- **Map 7, Lot 31**
- **Map 25, Lot 11**

Map 32, Lot 45 – Mr. Kenison made a motion to approve the Construction Permit for Map 32, Lot 45. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Map 41, Lot 1 – Mr. Kenison made a motion to approve the Demo & Construction Permit for Map 41, Lot 1. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 11, Lot 26 - Ms. Bates made a motion to approve the Construction Permit for Map 11, Lot 26. Approval is contingent upon the Code Enforcement Officer verifying the setbacks. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Map 7, Lot 31 – Ms. Bates made a motion to approve the Construction Permit for Map 7, Lot 31. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0
The Selectmen agreed that an Occupancy Permit was needed.

Map 25, Lot 11 – Mr. Kenison made a motion to approve the Construction Permit for Map 25, Lot 11. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

7:15 MEET WITH JACKIE WOOD

Jacqueline Wood along with other residents have speeding concerns on East Lake Road and met with the Selectmen to discuss. Ms. Wood mentioned that speed ranges from 45-50 mph and the only warning sign was a yellow faded sign with an arrow. Ms. Wood wanted to see what could be done to improve the situation. It was mentioned that there are big trucks that use the road as well. Mr. Baker shared the Chief Leonard DiSalvo put the radar up. Chief DiSalvo shared the data that was retrieved from the radar. He (DiSalvo) shared that the average speed was 31 mph with 1,700 cars. Mr. Baker asked where the change would begin if changing the speed limit. Gene Cuomo, Road Agent shared that 25 mph could be all the way where

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it turns to 30 mph. Chief DiSalvo agreed. Mr. Cuomo shared that he could do a caution children sign. Mr. Cuomo also mentioned doing a black and white 25 mph sign and a yellow 15 mph sign - which was a suggested speed sign. Mr. Baker suggested dropping the speed limit to 25 mph at East Lake Road and Howeville Road and do another 25 mph near the boat landing.

Mr. Kenison made a motion to change the speed limit from Howeville Road to Keene Avenue to 25 mph with signage on both sides of the road. A 15 mph caution sign would be posted as well. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Discussion continued on the kind of signs – pedestrian crossing or hidden driveway. Mr. Baker discussed the comments about the radar at Town meeting and shared that people were opposed to the camera feature.

The Selectmen thanked them for coming in. They want everyone to be safe.

***** NON-PUBLIC SESSION RSA 91-A:3 II(a) – Evaluations**

At 7:34 p.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 7:53 p.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 7:53 p.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 8:17 p.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 8:18 p.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 8:27 p.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

***** EASEMENT ON GRAZEWICZ PROPERTY**

Ms. Favreau shared that the ZBA had done a notice of decision and Carl Hagstrom had written a letter stating that the State had approved. Ms. Favreau explained what had happened. Mr. Baker shared that the State's approval was for as-built plans. Mr. Baker stated the ZBA was concerned that their conditions haven't been met. Mr. Baker asked how we could better communicate with the Board regarding information received on a case. It was suggested, going forward, that the Selectmen's Office forward information to the Land Use office. Ms. Favreau would give Laurie Hayward a copy of the information that has been questioned. It was noted that all of the information was in the file at the time of decision by the ZBA. A question was asked about how we are noticed if the State makes a change to an ordinance. Ms. Favreau shared that NHMA posted changes made at the State level on their website.

***** REVIEW TENNIS COURTS RESURFACING PROPOSALS**
- Additional information received as requested by the Selectmen

Ms. Favreau shared that the information the Selectmen asked about (reinforcing and re-straightening the pole) was included in both proposals. Ms. Favreau also shared that Cindi Beede confirmed that it was included in both proposals. Ms. Favreau noted that Ms. Beede recommended going with Advantage Tennis.

Mr. Kenison made a motion to go with Advantage Tennis in the amount of \$10,340. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** DISCUSS MOLDINGS ON TOWER**

Mr. Baker wanted to wait until their first contact with LCHIP. Mr. Baker explained that in the upper tower above the bell tower, Jay Southgate had shared with him that there was a specific router that needed to be used on the band that goes all the way around. Mr. Southgate shared with Mr. Baker that it was difficult to manage the miters and suggested using a rounded molding. Mr. Baker discussed another molding that Mr. Southgate doesn't have a machine big enough for and suggested doing it in 2 pieces.

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The Selectmen agreed that they needed to wait before approving. Ms. Favreau shared that it would be August or September before LCHIP met with the Selectmen.

***** DISCUSS JUNKYARD LICENSE**

Ms. Favreau shared that she contacted someone at the State and learned that a physical inspection wouldn't be done because the position was vacant and there hasn't been an inspection scheduled. The State recommended that we have the applicant fill out a self-evaluation. The Selectmen discussed having Mr. Bailey come in and meet with them to discuss. It was noted that an inspection was done and Mr. Bailey fixed the issues that were noted during the inspection. Ms. Bates asked that Ms. Favreau contact the State to determine if they planned on filling that position.

Mr. Kenison made a motion to issue the license and a letter be written to the State asking that an inspection be done if the position was filled. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** DISCUSS TOWN DISCUSSION OF AMBULANCE SERVICE**

Ms. Bates shared that all of the scuttlebutt on Facebook was relative to the ambulance service. There were things said that the Selectmen were responsible for. Ms. Favreau shared it was put in the newsletter last month that DiLuzio would be providing ambulance service. Ms. Bates stated that the Town was exposed and there was liability. It was noted that a committee to look at EMS collaboration would be put together and they were waiting on the Selectmen from Troy. Mr. Kenison suggested having a statement from the FireWards or the Acting Fire Chief. Ms. Bates felt it should be public. Mr. Kenison suggested that the FireWards meet with the Selectmen.

Ms. Bates shared that the FireWards were meeting with the committee (looking at the structure of the Fire Department) on Wednesday, July 31st at 6 p.m. Ms. Bates shared what was discussed at their meeting last night. Ms. Bates shared that the Selectmen needed to influence the FireWards in a direction that the Town was asking for. Ms. Bates stated the Selectmen needed to look at the exposure – which was EMS and ask the FireWards to expedite. Mr. Kenison shared that the FireWards were aware. Mr. Kenison again suggested that the FireWards meet with the Selectmen to discuss. Ms. Bates mentioned that Bill Prigge was advocating to have the FireWards stay in place. She also noted that Greg Mattson shared that the Fire Department was autonomous – like the Cemetery and the Library. It was asked what condition makes the FireWard structure better to manage Fire and EMS than the Select Board. Ms. Favreau would follow up with Troy to find out when the Selectmen would be discussing the EMS collaboration.

Ms. Favreau would also contact Brandy Handy to get the Selectmen on the FireWards agenda, to discuss the plan for getting the ambulance up and running. Ms. Favreau would send the committee minutes out to the Selectmen.

***** APPOINT EMERGENCY MANAGEMENT DIRECTOR**

Ms. Favreau shared that Nancy Carney resigned and she had asked Acting Fire Chief Adam Dubriske if he was interested. He (Dubriske) stated that he was. Ms. Bates asked if he (Dubriske) was over exposed on trying to get a handle on everything at the Fire Department. Ms. Favreau shared that it wasn't an active position – it comes into play when there was an emergency. Ms. Favreau shared that Carole Ann Rocheleau was the Emergency Management Deputy.

Mr. Kenison made a motion to approve Acting Fire Chief Dubriske as the Emergency Management Director. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

ON-GOING BUSINESS:

- **CHINOOK SOLAR - REVIEW SOIL SURVEY REPORT** – The Selectmen discussed and mentioned including a sound wall in the MOU.
- **STEEPLE PROJECT**

INFORMATION

Meeting Schedule: 10:00 a.m. – Thursday, August 1, 2019
7:00 p.m. – Wednesday, August 7, 2019
9:00 a.m. – Thursday, August 15, 2019
7:00 p.m. – Wednesday, August 21, 2019
9:00 a.m. – Thursday, August 29, 2019

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Ms. Bates made a motion to adjourn the meeting at 9:27 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Charles Kenison
Board of Selectmen