



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
October 3, 2016

Selectmen Present: Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 7 p.m.

PRIMARY:

***** APPROVE MINUTES**
- September 26, 2016

Ms. Silverman made a motion to approve the minutes. Ms. Carney seconded. Ms. Carney - Yes, Ms. Silverman - Yes.
Approved – 2-0

***** APPROVE MANIFESTS**

Ms. Silverman made a motion to approve the manifests. Ms. Carney seconded. Ms. Carney - Yes, Ms. Silverman - Yes.
Approved – 2-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** REVIEW INFORMATION FROM CHARLIE KOCH**
Re: Timber – Operation #15-157-16

Ms. Silverman reviewed the information received from Charlie Koch.

Ms. Carney made a motion to approve the recommendation of Charlie Koch – abatement of \$136.49 (66%). Ms. Silverman seconded. Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 2-0

***** CONTINUE DISCUSSION OF COMPLETE STREETS**

Ms. Carney made a motion to table discussion of Complete Streets until November. Ms. Silverman seconded.
Ms. Carney - Yes, Ms. Silverman - Yes. Approved – 2-0

Chris Holman arrived.

***** WALK TO SCHOOL DAY – OCTOBER 5TH**

Ms. Silverman shared that Lynne Rumba from George Emerson Elementary called regarding Walk to School Day on Wednesday and would like us to participate. Ms. Rumba notified the Police Department. Ms. Silverman asked that the Police Department be contacted to request that a Police Officer participate on Wednesday and to follow-up with an e-mail.

***** APPOINTMENT OF SELECTMEN PRO TEM FOR NOVEMBER 8TH**

Ms. Silverman made a motion to appoint Ms. Favreau as Selectmen Pro Tem for November 8th. Mr. Holman seconded.
Ms. Carney - Yes, Mr. Holman – Yes, Ms. Silverman – Yes. Approved 3-0

***** DISCUSS BROKEN RAILS ON THE COMMON**

Ms. Silverman reported that she noticed a section of rails was broken on the common. Ms. White reported that Gene Cuomo would make the repairs.

*** **NON-PUBLIC SESSION RSA 91-A:3 II(c)**

At 7:09 p.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 7:11 p.m. Ms. Carney made a motion to leave non-public session. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

7:15 MEET WITH FRANK BEQUAERT
- Update on Intersection at Routes 12 and 119

Frank Bequaert met with the Selectmen to give an update on his work regarding the intersection at Routes 12 and 119. Mr. Bequaert noted the wrong date was in the newsletter. Ms. Favreau apologized and shared the deadline should have been October 10th. Ms. Silverman shared with Mr. Bequaert that the Selectmen had until the end of October to give their recommendation. Ms. Favreau shared the following feedback she had received: 6 – traffic calming, 2 – peanut, and 1 – traffic lights. Ms. Silverman noted that the majority of feedback was for the traffic calming.

Mr. Bequaert handed out information on changing the speed limit on Rt 12. Mr. Bequaert shared that he has been working with JB Mack and that measurements would be taken closer to Jaffrey Road. Mr. Bequaert and the Selectmen reviewed the map. The measurements would be given to Mike Dugas and another NHDOT member to make sure they have data that they can work with. Mr. Bequaert stated he needed the Selectmen's support and shared his concern with data being messed up by the Police Department and State Police stopping people and noted that up until last week he didn't see any police activity and then saw 2-3 people stopped. Mr. Bequaert stated he doesn't want to see them starting to ticket. Mr. Holman stated that the Selectmen don't have the authority to tell the police not to stop vehicles and it wasn't in their purview to tell them what they can and can't do, even if there was a traffic study being done. Mr. Holman stated his concern if doing later in the season and noted the slow traffic last weekend. Ms. Silverman wanted to move forward and have the study done and if there was something unusual, it could be noted. Mr. Bequaert shared that JB Mack was going to talk with the State Police. Ms. Silverman stated to notify them of the dates and give them the map.

Mr. Bequaert shared that as a representative on TAC he has to evaluate all of the proposals that the towns have submitted for sidewalk safety improvements. Mr. Bequaert suggested the Selectmen go to the TAC website and look at all of the proposals and if the Selectmen were thinking of putting in a proposal it would be very informative. Mr. Bequaert suggested the Selectmen look at Harrisville (population of less than 1,000), they are doing a road project in the village. Mr. Bequaert noted the things to look at in all of the proposals. They are based upon long range plans and one criteria to evaluate – how long have people been looking at – is it in the Master Plan and was town money available. Mr. Bequaert noted the problem was that the minimum grant was \$40,000 and tends to favor the big players like Keene and Peterborough. Town's need to come up with \$80,000 and all of the proposals are for more than \$400,000. Harrisville has money in their capital reserve fund. Ms. Silverman shared that we haven't done that and have no capital reserve for this. Mr. Bequaert shared that towns were trying to put together a long range plan and put in place and then go for the federal grants. Mr. Bequaert also shared that he would value that more favorably than someone who quickly put something together. Ms. Silverman asked if Mr. Bequaert was suggesting that they go to Town Meeting and ask to build the fund up. Ms. Silverman shared the need to start talking about it during the budget cycle. Mr. Bequaert stated that we needed to have a concrete plan in the Master Plan. Ms. Silverman stated that it wasn't there. The Master Plan mentions some things and was revised periodically. The Planning Board was responsible for writing and revising. Ms. Silverman shared there are a lot of steps that need to be put in place before going after federal money.

Mr. Holman asked Mr. Bequaert if he would be attending the quarterly meeting on October 11th and also asked if any of the Selectmen would be attending. Mr. Holman shared it was interesting to get the updates at these meetings.

Ms. Silverman mentioned if they were going to do something, she was happy to look at the information and it was something that should be brought forward to CIP. Mr. Bequaert shared that if it went to Town Meeting, need to look for money for the capital reserve fund. Ms. Silverman noted it was a place to start and they needed something to look at. There needed to be a discussion with the Planning Board to have the Master Plan revised. Ms. Silverman wasn't sure where Mr. Bequaert wanted to start but noted that Ms. Carney was the Selectmen's representative to the Planning Board.

Ms. Silverman shared that the Selectmen would come up with their recommendation for the intersection. The Selectmen agreed to hold off for another week.

The Selectmen thanked Mr. Bequaert for meeting with them.

7:30 MEET WITH CAROL ANN ROCHELEAU
- 12 Angier Road – Oil Spill

Carol Ann Rocheleau met with the Selectmen to give an update on the following issues/complaints that she has been working on:

Monteverde's well - Ms. Doyle had work done and the well cover got broken and the valve was torn off. Ms. Doyle put up a fence on the property line. Ms. Rocheleau explained to Ms. Monteverde that it was a civil matter.

Sewage in the basement – DES asked the owner to produce the septic plan for the property. The previous owner got an approved septic design and never put it in. When DES asked for the design in order to examine it, the design given was for a raised system, which wasn't installed. DES was following-up on the matter.

212 West Lake Rd – as of 4 days ago – DES produced paperwork for the new owner and was following up. Ms. Rocheleau wasn't handling this case because she was an abutter and this was just an FYI for the Selectmen.

Damon – air and ground pollution – DES was following-up.

612 Royalston Road – oil leak in basement – follow-up notices had been sent to the previous Health Officer. DES informed Mr. St. Laurent that he was responsible. DES was following-up.

241 Richmond Rd – subdivision wasn't registered with the State of NH. Once realized, it was registered. The septic system would be installed in the next 2 weeks.

George Emerson Elementary School – Ms. Carney shared that the State and the School District has come to some sort of an agreement. Ms. Carney stated that the information was on the State's website.

12 Angier Road – oil spill. Ms. Rocheleau had received a complaint from a tenant. Last April a new fuel company looked at the tank before filling – and refused to fill due to the condition of the oil tank. DES didn't inform the town. Ms. Rocheleau shared that the owner didn't do anything and the tank split in August and leaked oil in the basement. Ms. Rocheleau hadn't seen the official report until today. The tenant e-mailed Ms. Rocheleau and doesn't know what to do. The owner brought in a tank and piped it in himself but Cheshire Oil won't fill. The tenant would like to have the tank inspected and both Ms. Rocheleau and Ms. Carney have shared with the tenant that the Fire Department doesn't inspect tanks and it wasn't in their purview to do. The tenant was told to call the oil company. Ms. Rocheleau reported that she has talked with Concord and if they can't get the apartment heated to 65 degrees, Ms. Rocheleau would have to notify the tenants that they have to leave. Mr. Holman noted it might be important information to put in the newsletter regarding rentals.

The Selectmen thanked Ms. Rocheleau for meeting with them.

*** **DISCUSS APPOINTMENTS TO ELLIOT INSTITUTE**

Ms. Carney made a motion to table the appointments to the Elliot Institute. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman – Yes, Ms. Silverman - Yes. Approved – 3-0

Ms. Silverman asked Ms. Favreau if the Tighe's were residents of Fitzwilliam. Mr. Holman stated that they were not residents. The Selectmen were concerned with having a husband and wife on the same committee. Ms. Silverman asked Ms. Favreau to find out the membership stipulations.

*** **RECOMMENDATION FOR INTERSECTION AT ROUTES 12 AND 119**

The Selectmen agreed to hold off on their recommendation for another week.

OTHER BUSINESS

-Review Monadnock Regional School District Minutes – The Selectmen reviewed and discussed the proposed Warrant Articles to provide breakfast and lunch to all students in the District. The Selectmen asked Ms. Favreau to draft a letter asking for clarification.

Ms. Rocheleau shared that 50 flu shots, blood pressure checks and hands only CPR demonstrations were given today at the Flu Shot Clinic.

Ms. Favreau shared that a work order had been put in for the street light in front of the Town Hall.

Ms. Favreau reported that she had talked with Attorney Mark Beliveau regarding the sale of the Concord Industries Building. Attorney Beliveau shared with Ms. Favreau that something would be filed with the court this week and the purchase was going forward.

ON-GOING BUSINESS

-Prime Wetlands Study – Rick Van de Poll will be meeting with the Selectmen and Conservation Commission on October 17, 2016 at 6:30 p.m.

Ms. Carney made a motion to adjourn the meeting at 8:11 p.m. Mr. Holman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Chris Holman
Board of Selectmen