



**BOARD OF SELECTMEN**  
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**BOARD MEETING MINUTES**  
**July 5, 2016**

**Selectmen Present:** Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 10:05 a.m.

**PRIMARY:**

**\*\*\* APPROVE MINUTES**  
- June 27, 2016

Ms. Carney made a motion to approve the minutes. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER –** The Selectmen reviewed and signed.

**10:30 MEET WITH ROAD AGENT, GENE CUOMO**

Gene Cuomo reported on the trash barrels at the boat ramp and the public beach. The trash barrel at the public beach had hardly anything in it and the trash barrel at the boat ramp was a quarter full. There are “remove your trash” signs at the public beach and there are no signs at the boat ramp. Mr. Cuomo stated there would always be people that litter and shared that the week before the barrels were over flowing. Ms. Silverman asked about moving the trash barrel closer to the porta potty. Mr. Cuomo shared that if he puts the trash barrels back he would put it there. Discussion was held on what the sign should say – for launching and pulling boats only, and no docking.

Mr. Cuomo discussed road projects the Highway Department was working on: Richmond Road, Collins Pond Road, East Lake Road and Sandy Beach Road.

Ms. Silverman asked about West Lake, Angier and Columbia Roads. Discussion was held on possibly closing Columbia Road or making Angier Road a one way up to Columbia Road. Mr. Cuomo stated it was difficult to maintain the little stretch of Columbia Road, so that’s why his thought was to close it. Ms. Silverman asked Mr. Cuomo to look at that stretch again and come back to the Selectmen with an option. Mr. Cuomo would contact the State. A public hearing would need to be held if changing the traffic flow. Ms. Silverman shared with Mr. Cuomo that NHDOT would be here and mentioned Frank Bequaert’s document.

Ms. Carney asked about putting a “no parking” sign up at the boat ramp and adding one closer to Richard Dwinell’s property. Ms. Carney discussed the difficulty getting through during an emergency call. Mr. Cuomo asked if there needed to be an ordinance. Discussion continued on where to put the “no parking” signs, what side of the road, put information in the newsletter, and talking with Chief DiSalvo to enforce. Ms. Silverman asked Mr. Cuomo to talk with Chief DiSalvo.

Ms. Carney asked Mr. Cuomo to talk with John Greer about the generator at the depot. Mr. Holman asked about the possibility of hosting a class on culverts. Mr. Cuomo shared that Ms. Favreau had mentioned it and that he and Chris Rocheleau were certified but he wasn’t sure timewise. Ms. Silverman stated that Mr. Cuomo needed to concentrate on the road projects. Mr. Cuomo shared that he was working on cleaning up the transfer station. Ms. Carney shared that the new cemetery employee might be interested in helping out at the transfer station.

**11:00 MEET WITH CHIEF LEONARD DISALVO**

- **Review letter submitted**
- **Review Schedule**
- **Review Police Logs for the Month of May 2016**
- **Stop Sign Request**

At 11:06 a.m. Ms. Carney made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 11:09 a.m. Ms. Silverman made a motion to leave non-public session. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

Ms. Silverman shared with Chief DiSalvo that the Selectmen had talked with Mr. Cuomo about parking at the boat ramp and thanked Chief DiSalvo for the police presence over the weekend. The Selectmen had discussed with Mr. Cuomo about putting up more "no parking" signs and enforcement. Ms. Silverman noted handing out warnings in the beginning and then ticketing violators. The Selectmen, Mr. Cuomo and Chief DiSalvo reviewed the existing ordinance for East Lake Road and discussed the additions needed to the ordinance. Mr. Cuomo and Chief DiSalvo would continue the discussion. A public hearing would need to be held to adopt the changes.

Ms. Silverman shared with Chief DiSalvo that the Selectmen received his letter and she wanted to clarify that anytime they have a discussion regarding the Police Department, they are on the same side. Ms. Silverman stated that she didn't want to speak for the other Selectmen but she felt that they felt the same as she did that police work was being handled professionally and in a professional manner in town. Ms. Silverman shared that the Selectmen don't want to micromanage and with issues that are broader, the Selectmen as a Board need to communicate with Chief DiSalvo. Ms. Silverman stated that they are on the same team and it wasn't the Selectmen's intent to be hyper-critical. Ms. Silverman knows they deal with everything on the spectrum and she wanted Chief DiSalvo to know that the police logs were detailed and gave a sense of what was going on. Chief DiSalvo shared that Debbie Boncal outlined the calls. Ms. Silverman stated that it was better than what the Selectmen have ever received and she appreciated it. Ms. Silverman stated if it wasn't too much of a hassle, she would like for the Selectmen to continue to receive it.

Ms. Silverman shared with Chief DiSalvo that they had received a junk yard permit from Bailey's and Ms. Favreau had purchased a publication from NHMA on junkyard regulations and was waiting for the download. Ms. Silverman stated the Selectmen were not ready to renew the permit and wanted to make Chief DiSalvo aware of this.

Ms. Carney shared that the Selectmen were here as a Board for Chief DiSalvo as well and if needed, he could use them as a sounding board. Chief DiSalvo was also here for the Selectmen and for the Town and she wanted him to come to the Board if he needed to as they were all here for the same purpose. Ms. Carney also shared that her job outside of being on the Select Board was working with the Police Department and that she believed they were working for one benefit – the town and the door was always open. Chief DiSalvo stated that maybe he took it as the Selectmen being confrontational. Ms. Silverman shared that she felt Chief DiSalvo does a fine job and maybe she comes across strong. Ms. Silverman was aware that Chief DiSalvo was at community events. Ms. Silverman asked about doing some goal setting – looking forward. The Selectmen could then support Chief DiSalvo and the Police Department in other ways. If there was a goal that Chief DiSalvo felt was beyond his reach, the Selectmen could help him achieve it. Ms. Silverman stated there could be large and small goals and it would be good to project forward. Ms. Silverman mentioned doing on a quarterly basis to check in and at budget season the Selectmen would have a reason to support changes to the department – sort of what had been discussed in the past.

Chief DiSalvo discussed the possibility of creating a position that could serve as a training officer, be responsible for community outreach, and have a presence at the elementary school. Discussion continued on the number of hours, budget impact, and a minimal equipment need if not being on patrol. Ms. Silverman asked Chief DiSalvo to write up a proposal of what the position would be and the Selectmen would have a discussion.

At 11:33 a.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 11:54 a.m. Mr. Holman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

Ms. Silverman shared there are protocols in place for any changes and Ms. Favreau needed to be notified. Ms. Favreau does payroll and human resource duties and any change to positions, hours, and employee status, Ms. Favreau needed to be notified, as that is normal protocol and how the town operates. Ms. Silverman shared that Ms. Favreau keeps track of all employees and is required of all department heads. Ms. Silverman wanted to reiterate that it was important to focus on the position and not the individual.

Ms. Favreau reported that Tina Parker came into the office last week to request that a stop sign be put at Dunton Road and #4 Road. Ms. Parker had been at the Police Department to ask for a stop sign and Debbie Boncal sent her to the Selectmen's office. Ms. Favreau had talked with Mr. Cuomo about it and he didn't recall one being there and it would be difficult to put one there at the entrance because it was wide. Chief DiSalvo shared that people coming from Dunton Road have to yield and he

didn't remember one being there and thought that maybe the road was different. Ms. Silverman asked Chief DiSalvo to talk with Mr. Cuomo. Ms. Silverman mentioned putting up a yield sign and Ms. Favreau stated the difficulty was the placement of a sign. Ms. Favreau asked about putting a sign further up on Dunton Road indicating a STOP sign ahead. Ms. Silverman asked Chief DiSalvo to look at. Chief DiSalvo stated that this was the first complaint. Ms. Silverman asked Ms. Favreau to follow-up with Ms. Parker to let her know the Selectmen were looking into the matter and that there wasn't a simple solution.

Chief DiSalvo shared that the new cruiser hasn't been received and the dealership doesn't have an eta.

The Selectmen thanked Chief DiSalvo for meeting with them.

\*\*\* **DISCUSS TAX DEEDED PROPERTIES**

Ms. Favreau reported that she had received a call from a member of the Scovel Grey family regarding the property the town took by tax deed and wanted to know what needed to be done. Ms. Favreau shared that the town charges all of the back taxes, cost of the lien, and 15% of the market value of the property. Ms. Favreau shared that she called NHMA and as of July 1<sup>st</sup> – the rate changed to 10% of market value. There are 2 different RSAs, if primary home the Selectmen can waive. The attorney at NHMA felt there was one RSA that couldn't be waived. The attorney stated that if the Selectmen waive the market value rate, in the future, it would need to be waived for everyone. The total due was \$54,618.97, taxes - \$28,861.97 penalty - \$25,472 and fees of \$285. Ms. Silverman stated they received all of the notices, we are under state law and we can't rescind our decision. Ms. Carney stated that if we are obligated by RSA then we can't waive. Ms. Silverman stated if we waive or rescind, then we don't have a process. Ms. Favreau mentioned the fact that the Scovel Grey family no longer owned the property and they need to vacate the property. Ms. Silverman asked Ms. Favreau to contact Attorney Hoppock. Ms. Favreau stated that if put up for sale – the previous owners have 3 years to repurchase the property. Ms. Favreau mentioned the Rettig property and had asked JM Construction to mow. Ms. Favreau stated the property needed to be inspected. Ms. Silverman mentioned hiring someone to do an inspection to determine if the property needed to be torn down. Ms. Favreau also mentioned the Aube property. Ms. Silverman stated the need to assess the property and determine whether to keep or sell. Mr. Holman asked if the properties needed to be listed with our insurance company. Ms. Silverman shared the town was liable for those properties as they have been taken by tax deed.

Ms. Silverman asked the Selectmen when they wanted to do a site walk at the Rettig property and suggested the possibility of meeting at 6:30 p.m. before next week's meeting. The Selectmen agreed.

Ms. Silverman mentioned having police officers do regular drive-bys to check on the properties.

\*\*\* **REVIEW E-MAIL FROM FRANK BEQUAERT**  
- **Safety Improvements to Routes 12 & 119**

The Selectmen reviewed the document that Frank Bequaert prepared regarding the Informational Meeting on Safety Improvements to Routes 12 and 119. The Selectmen agreed to post on the town's website. Ms. Silverman asked Ms. Favreau to review the document before posting on the website and to remove the section in reference to contacting Mr. Bequaert. The Selectmen felt that questions should be asked at the meeting.

\*\*\* **DISCUSS AUGUST CALENDAR**

Ms. Silverman shared that she was not available to meet on August 15<sup>th</sup> and that she was unable to do any daytime meetings after that date. The Selectmen agreed to meet on July 11<sup>th</sup> at 6:30 p.m. at the Rettig property to do a site inspection before their meeting. Ms. Silverman asked if the Selectmen wanted to have a daytime meeting the week of August 8<sup>th</sup>. The Selectmen agreed to meet on August 9<sup>th</sup> at 10 a.m. and to cancel their August 8<sup>th</sup> meeting. The Selectmen also agreed to cancel their August 15<sup>th</sup> meeting.

**OTHER BUSINESS**

**Review letter from DES – Notice of Intent to Red Tag IRT #16-108 – George Emerson Elementary School** – The Selectmen reviewed.

The Selectmen discussed parking at the boat ramp and "no parking" needed to be clear. The Selectmen would discuss with both Chief DiSalvo and Mr. Cuomo. Discussion continued on the location for "no parking" signs and the difficulty in getting through for emergency calls.

Mr. Holman asked about the planters the Selectmen accepted for the cemeteries and if the cemetery employees would maintain them.

John Greer stopped by and reported that he would start work tomorrow and needed access. Mr. Greer has received one of the two panels. The Police and Fire Departments would be without power until he got the panel work completed. Ms. Carney shared that she would open the doors before 8 a.m. tomorrow. Mr. Greer shared that he has a generator that was good for 30 amps and had 3 plugins. Chief DiSalvo stated that work could be done out of the cruisers but the phones would need to be kept on.

Ms. Favreau asked for vacation on Tuesday and Friday of next week. The Selectmen approved.

Ms. Favreau reported that she received a check for \$2,000 on the Helen Scovel Grey property that the town now owns and the Scovel Grey's were appealing the Selectmen's decision. Ms. Favreau shared that she would hold onto the check as they needed to pay the full amount owed.

Mr. Holman mentioned that the signs for Day Lilies are being kept up for months. Ms. Favreau shared that signs for agricultural products can be put off-site. Ms. Silverman asked Ms. Favreau to follow-up with Sandra Gillis as to whether or not a vendor's permit was needed.

Ms. Favreau shared that she received a call from Attorney Mark Beliveau and the sale of the Concord Industries building was still moving forward.

**ON-GOING BUSINESS**

- **Prime Wetlands Study**

Mr. Holman made a motion to adjourn the meeting at 12:17 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Susan Silverman, Chairman

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Nancy Carney, Vice Chairman

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Chris Holman  
Board of Selectmen