



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
April 14, 2016

Selectmen Present: Susan Silverman, Nancy Carney, Chris Holman

Ms. Silverman called the meeting to order at 1:55 p.m.

PRIMARY:

***** APPROVE MINUTES**
- **April 4, 2016**

Ms. Carney made a motion to approve the minutes. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Ms. Carney made a motion to approve the manifests. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER –** The Selectmen reviewed and signed.

2:15 MEET WITH CHIEF LEONARD DISALVO
NON-PUBLIC SESSION RSA 91-A:3 II(a) – EMPLOYEE EVALUATION, PROMOTION

At 2:03 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 2:10 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 2:15 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 2:52 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

2:45 MEET WITH SUZANNE GRAY
- **Economic Committee**

Suzanne Gray met with the Selectmen to give an update on the work of the Economic Committee. The presenter at their next event would be Tracy Smith Loock, who would be speaking about how she marketed her business, what worked and what didn't. It would be an informal meeting and would be hosted by the Fitzwilliam Inn on June 13th at 6 p.m. Ms. Gray was hoping that the Selectmen could attend. Ms. Silverman shared that the Selectmen have discussed their schedule and would try to hold a daytime meeting once a month.

Ms. Carney made a motion to move the Selectmen's June 13th meeting to June 16th at 1 p.m. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

The Selectmen would attend the Economic Committee's event on June 13th. Ms. Gray shared that they would start announcing in the newsletter businesses that have been awarded different awards. Mr. Holman recommended getting a list of when businesses were founded to recognize their anniversaries.

Ms. Gray asked if the Selectmen had an update on the Concord Industries building. Ms. Favreau shared that the potential buyer asked to have a copy made of the contents in the map and lot file. Ms. Gray shared that Car Guyz had mentioned that they were interested in purchasing the Concord Industries building.

The Selectmen thanked Ms. Gray for meeting with them.

3:00 MEET WITH MEMBERS OF THE LIONS CLUB

At the invitation of Mr. Holman, Nancy Nye and Jean Drugg met with the Selectmen to talk about signage on town owned land. Mr. Holman asked to step out of his role as Selectman and talked as a member of the Lions Club and stated that they would be celebrating their centennial this year. Mr. Holman talked about the Natural Resources Inventory and discussed what the Lions Club wanted to put on those properties, i.e. benches or signage. Ms. Silverman shared that the Conservation Commission was in charge of those properties and they would need to meet with them. Discussion continued on the properties, wetlands, signage, and benches as memorials.

The Selectmen thanked Ms. Nye and Ms. Drugg for meeting with them.

***** CONSTRUCTION PERMIT**

- **Map 4, Lot 46-45**
- **Map 27, Lot 26**
- **Map 26, Lot 11**
- **Map 25, Lot I-J**
- **Map 4, Lot 19 - Extension**

Map 4, Lot 46-45 – Ms. Carney made a motion to approve the permit for Map 4, Lot 46-45. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 27, Lot 26 – Mr. Holman made a motion to approve the permit for Map 27, Lot 26. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Abstained. Approved – 2-0

Map 26, Lot 11 - Mr. Holman made a motion to approve the permit for Map 26, Lot 11. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 25, Lot I-J - Ms. Carney made a motion to approve the permit for Map 25, Lot I-J. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Map 4, Lot 19 – Extension - Ms. Carney made a motion to approve the permit extension for Map 4, Lot 19. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** DISCUSS QUOTE FROM PRIMEX**

- **Property & Liability and Workers' Compensation**

Ms. Favreau shared that a quote from Primex was received in the amount of \$42,105. Worker's Compensation was \$17,187 and Property & Liability was \$24,918 and was less than what's currently paid to NH Municipal Association. Ms. Favreau received a call from Davis and Towle whose quote was approximately \$50,000 for Property & Liability, which was double that of Primex.

Ms. Carney made a motion to approve going with Primex for Property & Liability and Workers' compensation. Mr. Holman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** REVIEW DEED NOTICE LIST FROM TAX COLLECTOR**

The Selectmen reviewed and discussed. Ms. Favreau shared that the list was just for their information, and once final, Jane Wright would meet with the Selectmen to discuss.

***** REVIEW LETTER FROM PHYLLIS PETERSON, SCHOOL BOARD REPRESENTATIVE**

- **Reserve Fund Balance – Health Insurance**

Ms. Silverman reviewed the letter from Phyllis Peterson, School Board Representative. Ms. Favreau shared that she emailed a copy of the Selectmen's letter to Ms. Peterson and Winston Wright.

***** REVIEW INVOICE FROM ATTORNEY ARTHUR CUNNINGHAM**

The Selectmen reviewed the invoice in the amount of \$3,662.17.

Ms. Carney made a motion to approve payment of the invoice from Attorney Cunningham. Mr. Holman seconded.
Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

Ms. Silverman shared that SEC would hold a public hearing on April 18th and she would ask Attorney Cunningham to attend.

***** REVIEW INVOICE FROM COALITION
- FY 2016 Retainer Contribution**

The Selectmen reviewed the invoice in the amount of \$2,649. The Town's 2016 commitment was \$16,997.

***** NON-PUBLIC SESSION RSA 91-A:3 II(c) – HARDSHIP ABATEMENT**

At 3:40 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(c). Ms. Carney seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 3:46 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

***** REPORT FROM HEALTH OFFICER – SEPTIC INSPECTION** – The Selectmen reviewed and discussed.

OTHER BUSINESS:

Eversource - Contracted with Doucet Survey Inc. to conduct post-construction survey work as the final phase of the project.

Newsletter Articles – The Selectmen and Ms. Favreau reviewed and discussed the articles to be included in the Newsletter.

On-line tax payments – Ms. Favreau reported the system for on-line tax payments was up and live. Ms. Favreau would be sitting in on the webinar after the Selectmen's meeting.

Ms. Favreau shared that she attended a benefits workshop on Wednesday. Ms. Favreau learned that a bill to change the salary criteria to be a salaried position hasn't passed but was expected to. The current minimum salary criteria was \$23,616 per year and the new rate would be \$50,440 per year. The Selectmen discussed positions that could be affected.

The Selectmen discussed their meeting schedule for May. The Selectmen agreed to meet on May 12th at 2 p.m. instead of May 9th.

Ms. Carney shared that she would be teaching at Franklin Pierce and would be unable to attend the Selectmen's meeting on April 25th and May 2nd.

The Selectmen discussed the Selectmen's office hours on Fridays during the summer. Ms. Favreau shared that she appreciated having that flexibility and that she and Sheryl White worked well in coordinating their schedules.

Mr. Holman discussed the possibility of having a photo contest to get people involved in the community. Ms. Favreau would put an article in the newsletter stating that we are always interested in having pictures of town events sent to us to be put on the website.

The Selectmen would come up with a charge for the Common Committee at next week's meeting. Ms. Favreau shared that there was \$7,800 in an expendable trust.

PIPELINE:

Notice of SEC Meeting – April 18, 2016 @ 9:00 a.m.

ON-GOING BUSINESS:

Prime Wetlands Study

Mr. Holman made a motion to adjourn the meeting at 4:12 p.m. Ms. Carney seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Susan Silverman, Chairman

Nancy Carney, Vice Chairman

Chris Holman
Board of Selectmen